



Board of Mineral County Commissioners

Hawthorne, Nevada
Wednesday, October 4, 2017

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Garth D. Price	Chairman
Honorable Jerrie Tipton	Vice-Chairman
Honorable Chris Hegg	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

Absent: None

1. Pledge of Allegiance and Safety Message

Commissioner Hegg gave the Pledge of Allegiance.

Patrick Hughes, Mineral County Emergency Manager, gave the Safety Message -- Protecting yourself during the flu season.

2. Public Comment – None

3. Approval of Agenda/Necessary Changes

Item 21 was tabled until a future date.

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the agenda and necessary changes as discussed.

4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor’s Cash Report by Fund presented for review, discussion and possible action. (Public comment following.)

Honorable Christine Hoferer Recorder-Auditor and Chief Deputy Recorder-Auditor Tammy Hamrey presented Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor’s Cash Report by Fund.

Discussion ensued regarding vouchers.

5. Reports and Correspondence - None

6. Minutes of September 6, 2017 – for review and possible action.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the minutes of September 6, 2017.

7. Business License Applications – The following applications will be presented for discussion and possible action. (Public comment following each application):

A. George Pomeroy; GP Global, LLC; PO BOX 2451 Fallon, NV 89407; New Business

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license application for George Pomeroy; GP Global.

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to convene the Mineral County Liquor Board.

8. Liquor License Applications – The following applications will be presented for discussion and possible action.

A. Barb Edington, Veterans of Foreign Wars (VFW), Hawthorne Nevada, Special Event at Convention Center.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the Liquor License application for Barb Edington, Veterans of Foreign Wars (VFW), Hawthorne Nevada.

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to adjourn the Liquor License Board and move back into the Mineral County Commissioners meeting.

9. **Mineral County Board of Commissioners** – For consideration and possible action relative to acceptance of the resignation of T.C. Knight as Mineral County Fire Chief effective October 05, 2017 and accept T.C. Knight as a Mineral County Fire/EMS Volunteer.

Fire Chief TC Knight was present.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to accept the resignation of T.C. Knight as Mineral County Fire Chief effective October 05, 2017.

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to accept T.C. Knight as a Mineral County Fire/EMS Volunteer.

10. For consideration and possible action relative to appointing an interim Mineral County Fire Chief.

Discussion ensued regarding appointing an interim Fire Chief. The Commissioner's asked for recommendations from Fire Chief Knight for interim.

Jim Kenner stated his opinion regarding the installation of an interim Fire Chief and gave his recommendations.

Adam Greenfield Assistant Fire Chief of Mineral County stated his opinion regarding the installation of an interim Fire Chief and reviewed the current structure of the Fire Station.

Christen Hoferer stated her concerns regarding the importance of the appointment of an interim Fire Chief.

Commissioner Price reviewed possible options for interim fire chief. Vern Watson was invited to speak with the Commissioners and to review his qualifications for the interim Fire Chief position.

Discussion ensued regarding the temporary appointment. The salary for the Interim position was set at \$1730.77 per pay period.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to appoint Vern Watson as interim Mineral County Fire Chief at \$1730.77 per pay period.

11. For consideration and possible action relative to advertising to hire for Mineral County Fire Chief.

Discussion ensued regarding advertising for the Mineral County Fire Chief position. Christine Hoferer presented the Commissioner's a copy of the job description. Department head salary ranges were discussed. It was decided to update the salary range to \$40,000.00 to \$50,000.00 per year depending on experience.

Changes to the job description were discussed; license requirements were updated to current DVM regulation. A class B license was no longer required, an "F" endorsement is now allowed on a class "C" drivers' license.

The position will be advertised beginning October 4, 2017 and close on October 16th.

Interviews were to be on October 18th, beginning at 1:30PM.

Commissioner Tipton asked for the job to be advertised outside of the County.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to accept the changes, updated salary, advertise the position, and interview for Mineral County Fire Chief.

12. **T.C. Knight, Mineral County Fire Chief** – For consideration and possible action relative to request for

declaration of critical work shortage for Mineral County Fire Department.

T.C. Knight discussed the needs of the Fire Department and the transition of positions within the Fire Department.

Discussion ensued regarding the criteria for declaration of critical work shortage.

Discussion ensued regarding background checks for potential staff Fire Staff.

Public Comment: Jeff Barrow stated two new community members of Mina would be interested in volunteering with the fire department.

Item Continued until October 18, 2017.

13. **Eric Hamrey, Public Works Director** – For consideration and possible action relative to update on cost and repairs for Mina Municipal Building.

Paul Golden and Arthur Andrews from Southern Methodist University addressed the Board. Mr. Golden thanked the Mineral County Commissioners for letting Southern Methodist University lease the building for the last 19 years Mr. Golden reviewed the on-going operations at the Mina location and expressed the willingness of Southern Methodist University to pay for the repairs of the Mina Municipal Building.

Commissioner Tipton stated the building permit and inspection permit fees would be waived for the repairs of the building.

Jeff Barrow stated the windows in the Mina Municipal Building need repair

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to accept the offer of Southern Methodist University to pay for repairs and painting of the Mina Municipal Building. The Public Works Department and the Building Inspector to over-see the work performed, no fees would be charged by the County for permits.

14. For consideration and possible action relative to review, approval and signature for Federal Aviation Administration non-federal reimbursable agreement number AJW-ON-AAC-17AC-001545.

Mr. Hamrey said this was a reimbursable agreement for a flight plan and fly over for the PAPPI lights were correct. The Federal Aviation Administration would be reimbursing Mineral County back for the expenses.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to have the Chairman sign the Federal Aviation Administration non-federal reimbursable agreement number AJW-ON-AAC-17AC-001545.

15. For consideration and possible action relative to update on the Hawthorne sign, dog run and construction at Veterans Park.

Yesco built a replica of the Hawthorne sign that would be installed in early November. While the installation was occurring, Public Works would start work on the dog run.

Public Comment: None

16. For consideration and possible action relative to discussion of current tenants and future use of the Armory Building.

Mr. Hamrey said he reviewed the lease with the Boys & Girls Club and expressed his concern. He stated he felt the agreement needed to be reviewed. Mr. Hamrey was tasked to work with the District Attorney to draft a new lease that included utility costs.

Commissioner Tipton stated each group in the building should be contributing to the cost to run the building. Currently all the expenses were paid for by room tax funds. Mr. Hamrey said the utility costs had doubles in the last year.

Bud Gazaway stated the average monthly cost to run the building was \$800.00.

Discussion ensued regarding the cleaning, maintenance and care of the building.

Ms. Hoferer reminded everyone that budget information would be due in December.

Public Comment: None

Craig Nixon reminded the Board the Emergency Operations Center needed to be used for the purpose that had been intended by the grant support that was invested in the building.

Staci Emm said the agreement was not executed and signed by the Boys & Girls Club. She asked what the future use of the building would be. She suggested that as people move into the building services should be matched with the existing occupants.

David Zeigler suggested office space might be available at the school district office.

Wanda Nixon stated it made more sense to have the Emergency Manager located at the Emergency Operations Center.

17. **Travis Crowder, Boys & Girls Club** – For consideration and possible action relative to Boys & Girls Club update on successes and challenges for the club.

Public Comment: None

Travis Crowder of the Boys & Girls Club addressed the Board. Discussion ensued regarding the Boys & Girls Club challenges and successes in Mineral County. He also explained the work that the Boys & Girls Club did in other communities.

Wanda Nixon said there was an effort by the state to reduce the spread of the Norovirus and that cleaning and sanitizing if the facility was important.....

Public Comment: None

18. **Honorable Commissioner Jerrie Tipton and Mike Fontaine, Building Inspector** – For consideration and possible action relative to revising the nuisance ordinance 8.40 to review and amend the appeals process and code enforcement.

Discussion ensued regarding code enforcement, public hearings. Mike Fontaine stated he had the draft of the nuisance ordinance and suggested putting the document on the County web-site. A public hearing would be set in the future to receive input from the public on the nuisance.

Craig Nixon stated the new business license process should also be determined at the same time.

Public Comment: None

19. **District Attorney Sean Rowe** – For consideration and possible action relative to approval to purchase desks and computer(s) using child support incentive funds for reimbursement.

District Attorney Sean Rowe reviewed child support incentive funds that his office receives; he advised he had state approval to purchase new computers and desks for his office. The expenditure was 100% reimbursed to the County through child support incentive funds.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to allow the District Attorney to purchase new computers and office furniture using child support incentive funds not to exceed \$10,000.00. Initial funding to come from PILT funds.

20. **Honorable Chris Hegg** – For consideration and possible action relative to year end review of four (4) day work week and evaluation of collected information on savings by Managers.

Mr. Hamrey stated the change was a positive impact to public works.

Commissioner Tipton asked for the positive, negative impacts and if utilities were less expensive.

Discussion ensued regarding the four day work week.

Wanda Nixon stated their office was slow on Fridays.

Cherrie George said the Care & Share had moved back to working five day weeks. However her office was

very slow on Friday.

It was decided the department managers would report any cost savings to the Commissioner's during the quarterly reports.

21. **Honorable Christopher Nepper, Clerk-Treasurer** – For consideration and possible action relative to the purchase of a server and software from DevNet.

Item was continued to a future meeting.

TIME SPECIFIC ITEMS:

- 10:00AM PUBLIC HEARING** – For consideration, possible action and discussion regarding the intent of the town Board of the unincorporated town of Hawthorne, Nevada, to issue General Obligation (limited tax) Sewer Bonds additionally secured by pledged revenues.

Larry Grant Hawthorne Utilities Manager and Ana Fitzgerald Hawthorne Utilities Office Manager were present to explain the item to the Commissioners.

Ms. Fitzgerald stated the Public Hearing was for public comment on the \$147,740.00 principal forgiveness loan.

Public Comment: None

- Immediately Following Mark Nixon, Mineral County Regional Planning Commission, Chairman** – For consideration and possible action relative to GRC Nevada is requesting approval of their application for a Special Use Permit and Reversion to acreage for APN: 003-091-01, 02, 03, & 11, the MC Commissioners.

Commissioner Tipton said she was happy with the clean-up efforts on the property.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve Special Use Permit and Reversion to acreage for APN: 003-091-01, 003-091-02, 003-091-03, & 003-091-11.

- 11:00AM Honorable Jerrie Tipton, Commissioner** – For consideration and possible action relative to a recreational marijuana regulation within Mineral County.

Discussion ensued regarding location of recreational marijuana dispensaries.

Discussion ensued regarding the surrounding counties.

Clay Weatherfield, he gave suggestions regarding the requirements for possible marijuana dispensary owners.

David Ziegler was present as the President of Pop Warner Youth Football; he stated his opposition to allowing a dispensary in Mineral County.

Ms. George suggested the item should be on the ballot to allow the community to vote on the item.

Wanda Nixon stated her concerns regarding the item.

It was decided that a Town Hall meeting would be held on Wednesday October 18th at the Mineral County Convention Center from 6:00 to 8:00PM.

- 12:30 PM Regional Transportation Commission**

- 1:00 PM Mineral County Board of Commissioners** – For consideration and possible action relative to Nuisance Complaint at 432 Baker Street, Hawthorne, APN: 001-202-28.

Mike Fontaine presented photos of the property. Discussion ensued regarding the removal of fire hazards from the property and giving them 14 working days, then inspect. County may levy fines for nuisance.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and

unanimously carried by the Board to have the owner remove the nuisance within 14 days or the County may levy fines.

1:30PM Cherrie George, Mineral County Senior Services Director – For consideration and possible action relative to acceptance of Aging and Disability Services Division (ADSD) FY 2018 Congregate and Home-Delivered Meals grants totaling \$95,270 with required match of \$13,993.

Ms. George was present and reviewed the grants with the Commissioner's.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to accept the Aging and Disability Services Division (ADSD) FY 2018 Congregate and Home-Delivered Meals grants totaling \$95,270 with required match of \$13,993.

5:30 PM PUBLIC HEARING – For consideration, possible action and discussion regarding the intent of the town Board of the unincorporated town of Hawthorne, Nevada, to issue General Obligation (limited tax) Sewer Bonds additionally secured by pledged revenues.

Ana Fitzgerald, Hawthorne Utilities Office Manager explained the General Obligation (limited tax) Sewer Bonds additionally secured by pledged revenues.

No public in attendance

Public Comment: None

Board of Highway Commissioners

Public Comment – Cherrie George reminded the Commissioner's that Senior Recourse Day would be next Friday, October 13th from 3-7PM

Commissioner Recognition – District Attorney Sean Rowe asked the Commissioner's to recognize April Kati for bailing out a flood at the District Attorney's office.

There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, October 18, 2017 at 9:00 AM.

A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: 
Garth D. Price, Chairman

Date: 12.6.17

Attest:


Christopher Nepper, Clerk of the Board

Mineral County is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.