



Board of Mineral County Commissioners

Hawthorne, Nevada

Wednesday, November 1, 2017

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

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| Honorable Garth D. Price | Chairman |
| Honorable Jerrie Tipton | Vice-Chairman |
| Honorable Chris Hegg | Member |
| Honorable Christopher Nepper | Clerk-Treasurer |
| Honorable Sean Rowe | District Attorney |

Absent: None

1. Pledge of Allegiance and Safety Message

Commissioner Hegg gave the Pledge of Allegiance

No Safety Message

2. Public Comment – None

3. Approval of Agenda/Necessary Changes

Item number 8 was tabled for a future date.

Public Comment: – None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the agenda as presented.

4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor’s Cash Report by Fund presented for review, discussion and possible action.

Honorable Christine Hoferer and Tammy Hamrey, Senior Deputy Auditor presented the accounts payable vouchers, credit card approval form requests, capital outlay purchase orders and auditor’s cash report by fund. Ms. Hoferer reviewed some October expenditures for the Commissioners.

5. Reports and Correspondence – None

6. Minutes of October 18th 2017 – for review and possible action.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the Minutes of October 18th as presented.

7. Business License Applications – The following applications will be presented for discussion and possible action. (Public comment following each application):

A. **John Anderson**, John Anderson Construction, 10064 Dixon Lane, Reno, NV 89511; Countywide.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license application for **John Anderson**, John Anderson Construction as presented.

B. **John Winnepenninkx**, John Francis Winnepenninkx, PO BOX 164, Battle Mountain, NV 89820, Countywide.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license application for John Winnepenninkx, John Francis Winnepenninkx as presented.

C. **Daniel Conner**, DLC Construction, LLC, 3580 Hillsboro Blvd., Fallon, NV 89406, Countywide

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license application for Daniel Conner, DLC Construction as presented.

D. **Fred Lalonde**, Stronghold Yard Cleaning and Handyman, PO BX 1933, Hawthorne, NV 89415 Countywide

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license application for **Fred Lalonde**, Stronghold Yard Cleaning and Handyman as presented.

E. **Stephen Jones**, Kustom Koatings, Inc. 7998 Security Cir., Reno, NV 89506, Countywide

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license application for Stephen Jones, Kustom Koatings, Inc., as presented.

8. **Mike McNeill, Mineral County Convention Tourism Authority** – For discussion and possible action relative to appointment of a **“Representative at Large”** Mineral County Convention & Tourism Authority Board Member to fill vacancy to end of term 12-31-18.

Public Comment: None

Item was withdrawn by Mike McNeill. No action taken.

9. **Sheriff Randy Adams** – For discussion and possible action relative to permission to move forward with a \$10,000.00 expenditure of OTS Grant for Highway Traffic Deputy Vehicle Radar.

Sheriff Adams reviewed the grant for radars for deputy vehicles. There was no match for the grant.

Sheriff Adams readdressed the Commissioner’s later in the meeting to state he miss-spoke and that the department had purchased a total of eight (8) radars. Three (3) were purchased with County funds which was the grant match. The additional five (5) radars were to be purchased with the grant funds.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the \$10,000.00 expenditure of Office of Traffic Safety (OTS) Grant for deputy vehicle radars.

10. **Larry Grant, Hawthorne Utilities Director** – For discussion and appropriate action relative to changing the office hours of Hawthorne Utilities and office staff.

Mr. Grant stated that Hawthorne Utilities office staff would like to follow suit with the rest of the County offices and change their hours to Monday to Thursday, 7:00AM to 5:00 PM. Mr. Grant said that business on Fridays has greatly reduced since other County offices have changed hours. He stated other departments at Hawthorne Utilities were interested in moving to ten hour days, at this time he was investigating how to make the changes. He was asking for permission to move office personnel and other staff members to ten hour days.

Garbage crews would need to stay on 8 hour shifts due to Community needs.

Commissioner Tipton asked if everyone in the office was in agreement to change hours. He stated the office staff was in agreement.

Commissioner Price asked Mr. Grant to advise the Commissioners if and when other employees moved to ten hour shifts.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve changing the office hours of Hawthorne Utilities and office staff as necessary.

11. **Curtis Schlepp, Juvenile Probation** – For discussion and appropriate action on replacement carpet for two

Juvenile Probation offices. Carpet to be paid for from Administrative Assessment Funds.

Mr. Schlepp said the carpet in other parts of the building was replaced earlier, he asked for two additional offices to be re-carpeted.

Mr. Schlepp introduced new staff member Justin Banfield to the Commissioners.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve on replacement carpet for two Juvenile Probation offices to be paid from administrative assessment funds.

12. **Honorable Christine Hoferer** – For discussion and appropriate action on County Health Fair through Hometown Health and offering two (2) gift cards for drawings for employees/retirees that participate.

Ms. Hoferer stated Hometown Health would like to have a certain number of employee's to attend the County Health Fair Tuesday, November 7th. Ms. Hoferer said she would like to offer two gift cards as an incentive for employees to attend the Health Fair. The funds would be paid from the Commissioner's Recognition Fund.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve offering two (2) gift cards for drawings for employees/retirees that participate in the County Health Fair through Hometown Health.

13. For discussion and appropriate action on moving forward with software purchases from Tyler Technologies and necessary hardware purchases to support new software programs.

Ms. Hoferer viewed the software and hardware needs to support new County software programs. She explained some of the software functions and associated costs.

Tyler Technologies was selected for the financial portion of the replacement software for her office. She had not yet selected a company for the recording functions. Discussion ensued regarding payments and annual licensing costs.

Bret Towe addressed the Commissioner's regarding server needs for the county offices. Tyler and Devnet require a server. Will need an additional server rack. It was estimated that the server would cost approximately \$25,000.00

Ms. Hoferer discussed the time frame that the server would be needed.

Honorable Chris Nepper discussed the Devnet program time line.

Hawthorne Utilities to pay for their portion of the cost of software in the amount of \$31,000.00.

14. For discussion and appropriate action for the Board of County Commissioners to issue a "Reduce Spending" memorandum to departments within the County's General Fund.

Ms. Hoferer reviewed her concerns regarding the cash balance with the Commissioners. She said the ending fund balance was \$320,000 less than what was budgeted. Personal property revenue came in short for the 4th or 5th year in a row. There were funds that needed to be apportioned from the Assessor's office and Hawthorne Justice Court funds, unbudgeted \$76,000.00 for two new Justice Court employees.

The Sheriff's Office staff is down by 5 employees. The funds from the vacant positions could rollover to the next budget year.

Eric Hamrey asked if he could move forward with Capital Fund projects, he was advised Ms. Hoferer stated General Fund projects needed to be curtailed.

Public Comment: None

A MOTION WAS MADE BY Commissioner Hegg, seconded by Commissioner Tipton and unanimously carried by the Board to issue a reduced spending memorandum to departments for General Fund spending.

15. **Honorable Christopher Nepper** – For discussion and appropriate action regarding contract approval and medium term financing for the purchase of Dominion voting equipment. We will finance \$91,000.00 with yearly payments of \$11,265.00, total cost \$135,178.00.

Chris Nepper reviewed the Dominion contact with the Commissioner's. \$55,747.00 grant money from the state.

Payments to start next fiscal year.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve proceeding with seeking medium term financing for the purchase of Dominion voting equipment.

16. For consideration and possible action regarding reviewing quotes and purchase of a new computer server for all Mineral County Offices due to the conversion to the new computer systems.

Public Comment: None

Item tabled to a future date.

17. **Closed Session** – Pursuant to Nevada Revised Statute 241.015(2) (b) (2) to receive information from legal counsel relative to pending or existing litigation.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to move into closed session pursuant to Nevada Revised Statute 241.015(2)(b)(2) to receive information from legal counsel relative to pending or existing litigation.

18. **Open Session** – For discussion and possible action relative to existing/pending litigation.

Public Comment: None

Nothing to report. No action taken.

TIME SPECIFIC ITEMS:

- 10:30 AM Commissioner Jerrie Tipton** – For review and discussion of proposed Mineral County Nuisance Ordinance.

Commissioner Tipton said this item was being reviewed to allow feed-back from the public and make changes to the ordinance.

Harold Dimmick said the document was difficult to find on the Building Inspectors web page. He voiced his concerns regarding the Nuisance Ordinance in the current form. Discussion ensued.

Mr. Hamrey asked if the Ordinance and the Nevada Revised Statute were consistent with one another. District Attorney Sean Rowe stated they were.

Discussion ensued regarding salvage vehicles.

Mr. Dimmick listed some of his concerns and felt they were unfair.

Page 6, Weeds, Mr. Dimmick would like clear language as to whom the "weed maintenance" was applied to since he felt there were properties including county properties that were negligent in removing weeds in a timely manner.

Page 8, referencing 8.40.100 F. "peeling or wearing off of exterior paint" he questioned what standard this would be measured by.

He also questioned G. regarding the removal of dead vegetation and the replacement of vegetation within 10 days.

Page 9, item H "exteriors of a quality and appearance not commensurate with the character of the properties in the neighborhood" Mr. Dimmick was concerned about older properties and new construction. Would older homes need to be updated?

He asked if the Building Inspector would be used to enforce the Ordinance. Discussion ensued.

Page 10, Mr. Dimmick questioned 8.40.100 regarding Chronic nuisance. Discussion ensued.

Pg 12, Rates for cost of clean-up was addressed. Eric Hamrey stated the road department as a set rate. Specific rates would not be in the Ordinance due to possible rate changes in the future.

Pg 13 item 6, service charges were addressed and it was confirmed specific rates would not be included in the Ordinance.

Pg 14 item F discussion ensued regarding the responsibility of the owner of record.

Pg 20 Who is the Community Director? Should be Building Inspector.

Mr. Dimmick said he felt the ordinance went too far. He would like to see the ordinance go on a ballot to be voted on by the Community.

Mr. Hamrey asked to have the clean-up of easements addressed in the ordinance.

Commissioner Tipton said a new nuisance ordinance needed to be put in place because the current ordinance was too cumbersome.

Discussion ensued. A town hall would be set in the future for further public discussion.

Immediately Following

Rachel Schlick, BEC Environmental, Inc, Environmental Scientist – Presentation on the status of the Rural Desert Southwest Brownfields Coalition (RDSBC). Discussion and decision on participation in a grant application to the U.S. Environmental Protection Agency (EPA) for a Brownfields Coalition Revolving Loan Fund (RLF) grant in the amount of \$1,000,000. Discussion and decision to sign a Memorandum of Agreement (MOA) to participate in the Rural Desert Southwest Brownfields Coalition, which includes activities related to the Fiscal Year 2017 Assessment grant already awarded to the Coalition by the EPA and future activities associated with this Brownfields Coalition RLF Grant, if awarded.

Rachel Schlick gave a presentation on the Rural Desert Southwest Brownfield Coalition (RDSBC). Discussion ensued regarding completed Phase I projects in Mineral County.

Lorina Dellinger asked for action by the Board, she asked them to decide if they would be participating with the Rural Desert Southwest Brownfields Coalition.

Harold Dimmick inquired if the RDSBC was part of the old landfill. He was advised RDSBC was not part of Nevada State Brownfields.

Discussion ensued regarding Brownfields projects in Mineral County.

A MOTION WAS MADE BY Commissioner Tipton and seconded by Commissioner Price to participate in the grant application for the Brownfields Coalition revolving loan fund. A vote of the Board disclosed the following:

- Ayes:** Commissioner Tipton
Commissioner Price
- Nays:** None
- Abstain:** None
- Absent:** Commissioner Hegg

Motion carried and so ordered

A MOTION WAS MADE BY Commissioner Tipton and seconded by Commissioner Price to participate in the Memorandum of Agreement (MOA) with the Rural Desert Southwest Brownfields Coalition, with approval of the District Attorney. A vote of the Board disclosed the following:

- Ayes:** Commissioner Tipton
Commissioner Price
- Nays:** None
- Abstain:** None
- Absent:** Commissioner Hegg

Motion carried and so ordered

12:30 PM Regional Transportation Commission

Postponed until December 6, 2017

1:00 PM Don "DJ" Barilari – For discussion and appropriate action on hunting in residential areas of Walker Lake, possible Mineral County Ordinance change or zoning change to not allow hunting in the town of Walker Lake, near businesses or homes.

Mr. Barilari reviewed his concerns regarding hunters shooting game in Walker Lake town. He stated that hunters had been herding game around homes in Walker Lake. Mr. Barilari was asking for boundaries to be set so hunting could not take place in Walker Lake, for No Hunting signage to be posted and prohibitive fines to be imposed.

District Attorney Sean Rowe reviewed similar Ordinance's from nearby Counties. He suggested that the current ordinance needed to be changed to read "no discharging of a firearm within any unincorporated township boundary or within 1500 feet of a residence"

Commissioners reviewed maps of the area.

Glen Bunch, Chairman of the Mineral County Advisory Board to Wildlife, stated his Board had this item on their agenda two days ago. He would be attending a meeting asking the Department of Wildlife to install a guzzler on the north end of the cliffs above the highway.

Mr. Bunch said there was an NRS that prohibited the feeding and watering of wildlife. He stated that residence needed to stop feeding and watering the wildlife or they would receive citations from the Department of Wildlife. Mr. Bunch said this item would be on the State agenda in January.

Mr. Bunch pointed out the boundary lines of Walker Lake unincorporated township for signage purposes.

Christine Hoferer asked if the County would be responsible for paying for signage.

It was decided that during the next Commissioner meeting on November 15, 2017 an Ordinance would be proposed that would limit hunting in the town of Walker Lake.

1:30 PM Honorable Board of Commissioners – For discussion and appropriate action on reviewing applications, possible interviews and selection of candidate, setting salary range and possible offer of employment for the Mineral County Fire Chief position.
(If no selection is made, direction on re-advertising the vacancy.)

Mr. Boukather appeared before the Commissioners and reviewed his experience and training. He described his ideas for improving the Mineral County Fire Department and Emergency Medical Services.

Wanda Nixon, Mineral County Health Nurse asked Mr. Boukather about is experience organizing and administrating EMS services. Mr. Boukather reviewed his experience and ideas.

Mr. Dominguez appeared before the Commissioners and reviewed his experience and training. He described his ideas for improving the Mineral County Fire Department and Emergency Medical Services.

Craig Nixon asked where Mr. Dominguez had worked in the past.

Mr. Lawrence appeared by phone to the Commissioners and reviewed his experience and training. He described his ideas for improving the Mineral County Fire Department and Emergency Medical Services.

Discussion ensued regarding applicants qualifications.

Public Comment: Rita Christ stated she felt Mr. Lawrence was a wise choice for Fire Chief.

Vern Watson stated he felt the salary was a fair offer.

If the position is not accepted by Mr. Lawrence the position would be re-advertised.

A MOTION WAS MADE BY Commissioner Hegg, seconded by Commissioner Tipton and unanimously carried by the Board to appoint Chris Lawrence as Mineral County Fire Chief conditional on passing a back ground check, with a salary of \$48,000.00 per year.

Board of Highway Commissioners- None

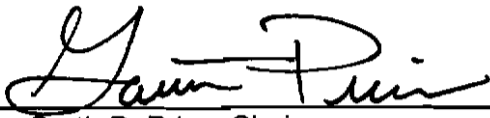
Public Comment- None

Commissioner Recognition- Commissioner Hegg suggested sending a letter of Thanks to Southern Methodist University for their work in Mina.

There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, November 15, 2017 at 9:00 AM.


A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: 
Garth D. Price, Chairman

Date: 12.4.17

Attest:


Christopher Nepper, Clerk of the Board

Mineral County is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.