



Board of Mineral County Commissioners

Hawthorne, Nevada

February 1, 2017

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Garth D. Price	Chairman
Honorable Jerrie Tipton	Vice-Chairman
Honorable Chris Hegg	Member
Honorable Christopher Nepper	Clerk-Treasurer

Absent: Honorable Sean Rowe District Attorney

1. Pledge of Allegiance and Safety Message

Pledge of Allegiance was lead by Commissioner Tipton.

Safety Message, Commissioner Hegg said Pool Pact would be sending an engineer down to look at the YCAC Building.

2. Public Comment –

Honorable Commissioner Price thanked CC Communications for their work and felt they were doing a great job updating the County phone system.

Barbara Owens, Park & Recreation Director, said the YCAC would be having a meeting tomorrow night, they may need to drop part of their program. Any questions regarding the YCAC should be directed to her office.

Larry Grant, Hawthorne Utilities offered to set up Nevada Rural Water Training for Commissioners at a future date.

3. Approval of Agenda/Necessary Changes

No changes.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the February 1, 2017 agenda as presented.

4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor’s Cash Report by Fund presented for review, discussion and possible action.

Capital Outlay of \$19,950.00, for the Sheriff’s Office for half of the 911 system server.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve capital outlay of \$19,950.00 for half of the 911 system server.

5. Reports and Correspondence

Honorable Commissioner Tipton advised the Board regarding an email from Kel Buccannan on the history of Walker Lake.

Public Comment: None

6. Minutes of January 18, 2017 – for review and possible action.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the minutes of January 18, 2017 as presented.

7. Business License Applications – The following applications will be presented for discussion and possible action. (Public comment following each application):

A. **Mary Fitzgerald**; Nails by Mary Fitzgerald, 597 E St, Hawthorne, NV 89415; New Business

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license application for Mary Fitzgerald; Nails by Mary Fitzgerald, 597 E St, Hawthorne, NV 89415.

8. **Honorable Christopher Nepper, Clerk Treasurer** – For consideration and possible action relative to 2017 Nevada Association of Counties (NACO) dues statement for Mineral County.

Commissioner Tipton explained how NACO determines the dues they are requesting from each county. Membership dues \$7,181.00 PILT assessment \$3,522.00.

Public Comment: None

A MOTION WAS MADE BY Commissioner Hegg, seconded by Commissioner Tipton and unanimously carried by the Board to approve paying annual dues to NACO in the amount of \$10,703.00, Membership being \$7,181.00 and PILT assessment of \$3,522.00.

9. For consideration and discussion relative to new election equipment.

Mr. Nepper gave the Commissioners a preliminary figure from Dominion for new election equipment in the amount of \$128,000.00. We are also looking at options for leasing equipment, instead of purchasing.

Public Comment: None

No action taken.

10. For consideration and discussion relative to installation of fiber optic lines at the Mineral County Courthouse.

Mr. Nepper said he had one estimate for installation of fiber optic lines at the Courthouse and was waiting for additional estimates from another vendor.

Public Comment: None

No action taken.

11. **Cherrie George, Senior Services Program Director** – For consideration and possible action relative to the 6th Street School; may include action relative to the following topics: environment, property acquisition/lease, structural, renovations, funding issues and sources, collaboration with School District and other agencies.

Ms. George stated a five (5) year lease to own was arrangement was agreed on at the school board meeting.

Eric Hamrey said Brownfields will be asking for a future slot on the agenda to review how Brownfields works.

Commissioner Hegg said he was waiting for an engineering report from Belfor on the roof of the 6th Street School. He expressed concerns regarding the engineering of the roof.

Public Comment: None

No action taken.

12. **Larry Grant, Hawthorne Utilities Director** – For consideration and possible action relative to the First Reading by Title Only and Proposal of an ordinance that amends Mineral County Code 13.16.030, regarding Payment of Bills, subsection B, the Discount of Water Portion.

Commissioner Hegg proposed the ordinance.

Larry Grant read by Title Only an ordinance that amends Mineral County Code 13.16.030, regarding Payment of Bills, subsection B, the Discount of Water Portion.

Public Comment: None

No action taken.

- 13. Barbara Owens, Mineral County Convention & Tourism Authority** – For consideration and possible action relative to waiving the application fee pertaining to possible zoning change from C-1 Commercial to P for Public for the Mineral County Convention Center.

Ms. Owens asked for the fee waiver for the application of a zoning change at the Mineral County Convention Center.

Public Comment: Ms. Hoferer asked why the fee was waived. Mike McNeill stated the building was owned by the county, the MCCTA only leases the building.

A MOTION WAS MADE BY Commissioner Hegg, seconded by Commissioner Tipton and unanimously carried by the Board to approve waving the application fee pertaining to a possible zoning change from C-1 Commercial to P for Public for the Mineral County Convention Center.

- 14.** For consideration and possible action relative to appointment of a Hotel Representative Board Member seat to the Mineral County Convention & Tourism Authority.

It was stated that Woody Isom's letter of interest was received after the advertising period expired.

Letters of interest from Mike Thyne, Tina Manzini and Woody Isom were read by Commissioner Hegg.

Discussion ensued regarding letters of interest.

Public Comment: None

Item tabled for a future Commissioner's Meeting.

- 15.** For consideration and possible action relative to permission to apply for a Pool Pact Grant to get 11 windows replaced at the Hawthorne Convention Center.

Barbara Owens stated concerns about the windows in the Convention Center. Discussion ensued.

Commissioner Hegg asked Eric Hamrey if he was aware of the window concerns. He was not aware of issues regarding windows. The grant match would be approximately \$3,500.00 from the Public Works budget.

Mike McNeill discussed prior Convention Center grants.

Window replacement was estimated at \$1,600.00 per window.

It was agreed that the Public Works and the Convention Center manager needed to review the windows.

Public Comment: Adla Earl – Stated film was available to cover the window glass to prevent windows from shattering.

No action taken

- 16. Barbara Owens, Mineral County Park & Recreation Director** – For consideration and possible action relative to funding Pool Pact Risk Management Grant, cash match of 25% to address electrical issues at the Mineral County swimming pool.

Barbara Owens reviewed the issues with the bonding and grounding at the swimming pool. The cash match for the Pool Pact grant would be \$5750.00.

Hawthorne Utilities and Parks & Recreation would be performing in kind work on the project.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to allow Park & Recreation to apply for a Pool Pact Risk Management Grant with 25% cash match not to exceed \$5,800.00 to address electrical issues

at the Mineral County Swimming Pool. Contingent upon Hawthorne Utilities addressing the backflow preventer and Park & Recreation addressing the return lines.

- 17. Board of Commissioners** – For consideration and possible acceptance of Sue Silver’s resignation as Director of the Mineral County Museum.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to accept the resignation of Sue Silver as Conservator of the Mineral County Museum.

- 18. Honorable Chris Hegg, Commissioner** – For consideration and possible action relative to assigning Eric Hamrey, Public Works Manager, as the temporary Manager of the Mineral County Museum to oversee operations and personnel.

Eric Hamrey stated he offered to temporarily oversee the Museum until a new conservator can be hired. Mr. Hamrey and Donna met with Ms. Silver regarding museum management.

It was agreed that Mr. Hamrey could temporary over-see the Museum until a new conservator could be hired. He would monitor the heating, cooling, and security at the building.

Public Comment: None

- 19.** For consideration and possible action relative to Mineral County Museum personnel, possible appointment of interim management and staffing levels, developing and/or updating job descriptions, and related budgets.

Chris Hoferer stated there was one part-time position and one full time position budgeted for the museum.

It was decided to post a full-time position for a museum conservator. At a pay range of 11.50-14.50 an hour, unclassified hourly position. Will post open 2/2/17 – close 2/13

Review applications 2/15

Interviews March 1, 2017 – with Museum Board and Commissioners.

Public Comment:

Adla Earl said Mineral county might be interested in contacting University of Nevada Reno that would volunteer to work at the museum.

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to advertise for a Museum Conservator.

- 20. District Attorney Sean Rowe** – For consideration and possible action relative to approval of the Child Support Enforcement bi-annual state contract.

Public Comment: None

Moved to February 15, 2017 Commissioner’s Agenda

TIME SPECIFIC ITEMS:

- 10:00 AM Sean Gephart, Nevada Department of Agriculture** – For consideration and possible action relative to a presentation on Noxious Weeds Laws and Program Update.

Mr. Gephart presented a powerpoint on Noxious Weed Laws and noxious weeds identified in Mineral County.

Public Comment: Tom Gallagos, Mineral County School District asked about training on Noxious Weeds for school district employees. Mr. Gephart was working on an accreditation program for counties and school districts.

No action taken.

- 1:30 PM PUBLIC HEARING** – For consideration and possible action relative to adoption of Ordinance 240A, Bill 256 as defined in Mineral County Code, Chapter 3.24 by altering the procedures for the petition of modification to rate of assessment for the Mineral

County Landfill operations, equipment replacement and closure-post closure.

Ana Fitzgerald, Hawthorne Utilities, gave the Commissioners a handout reviewing the history of Mineral County Landfill operations. Discussion ensued on Landfill operations and assessments.

Ms. Fitzgerald read the ordinance into the record.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to adopt Ordinance 240A, Bill 256 as read into the record.

Immediately Following **Ana Fitzgerald, Hawthorne Utilities** – For Consideration and possible action relative to Board adoption of Resolution amending the Landfill Assessment Rate.

Resolution 17-005 was read into the record by Ana Fitzgerald.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to adopt Resolution 17-005 as read into the record.

Immediately Following For Consideration and possible action relative to Board adoption of the Landfill Miscellaneous Fee Schedule.

Resolution 17-006 was read into the record by Ana Fitzgerald.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to adopt Resolution 17-006 as read into the record.

3:30 PM **Honorable Board of County Commissioners** – For consideration and possible action relative to conducting annual Performance Evaluation of Hawthorne Utilities Director, Larry Grant, including, but not limited to possible promotion, endorsement engagement, retention, termination, suspension, demotion, reduction in pay, reprimand or 'no action.' (Closed session may be held to consider character, alleged misconduct, professional competence, and physical or mental health pursuant to NRS 241.030.)

The Commissioners evaluated Mr. Grant on the following duties:

Safety, Quantity and Quality of Work, Team Work, Motivation, Time Management, Job and Technical Knowledge, Leadership Skills and Goals.

Commissioner Hegg said he felt Mr. Grant was responsive to suggestions.

Commissioner Tipton offered to provide a Team Building exercise with the Hawthorne Utilities staff.

Public Comment: None

4:30 PM **Honorable Board of County Commissioners** – For consideration and possible action relative to conducting annual Performance Evaluation of Senior Services Director, Cherrie George, including, but not limited to possible promotion, endorsement engagement, retention, termination, suspension, demotion, reduction in pay, reprimand or 'no action.' (Closed session may be held to consider character, alleged misconduct, professional competence, and physical or mental health pursuant to NRS 241.030.)

The Commissioners evaluated Ms. George on the following duties:

Safety, Quantity and Quality of Work, Team Work, Motivation, Time Management, Job and Technical Knowledge, Leadership Skills and Goals.

Discussion ensued.

Commissioner Price said keep attracting the community to come to the center.

Public Comment: None

Board of Highway Commissioners- No Business

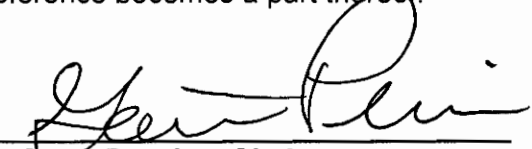
Public Comment : None

Commissioner Recognition Commissioner Price recognized Eric Hamrey and the Public Works Crew for working safe and being visible while working on the local roads.

There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, February 15, 2017 at 9:00 AM.

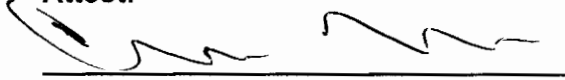
A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: 
Garth D. Price, Chairman

Date: 3/1/17

Attest:


Christopher Nepper, Clerk of the Board

Mineral County is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.