



Board of Mineral County Commissioners

Hawthorne, Nevada
Wednesday, May 3, 2017

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Garth D. Price	Chairman
Honorable Jerrie Tipton	Vice-Chairman
Honorable Chris Hegg	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

1. Pledge of Allegiance and Safety Message

Pledge of Allegiance was led by Commissioner Tipton.

The Safety Message was presented by Patrick Hughes, Mineral County Safety Manager – Murphy And The Bricks story. Always consider if “this is the safest way to perform a task.”

2. Public Comment –

Richard Bryant – Stated he had received a public records request, for emails referencing Green Energy Nevada. The request was for emails dated between July 1, 2013 to April 7, 2017 that included discussions on performance bonds, possible business partnership with a former Commissioner, legal action considered and taken against Mineral County, Nevada. The formal request was asking for the records to be received by the requestor no later than May 2, 2017. Mr. Bryant stated he is upset and offended by this request. Mr. Bryant felt he was being drawn into something that he was not directly involved with.

Commissioner Price gave the Mineral County Museum Director, Kathy Kachelries a bolo tie, that was passed to him by Commissioner Jack McGuffey of Storey County. Commissioner McGuffey asked for the item to be placed in the Mineral County museum. The bolo tie had belonged to Commissioner McGuffey’s father who worked at the Candelaria Mine and received the bolo tie as a retirement gift, after 30 years of employment.

3. Approval of Agenda/Necessary Changes

Continue item 11 until May 17, 2017

Public Comment:

Sheryl Samson asked why one of her items was dropped from the Commissioner’s Agenda. District Attorney Sean Rowe stated he would discuss the question with her at the next meeting break.

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve changes to the agenda.

4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor’s Cash Report by Fund presented for review, discussion and possible action.

Accounts payable vouchers, and capital outlay request was presented to the Commissioner’s by Honorable Christine Hoferer and Teresa McNally Deputy Auditor.

Discussion ensued regarding county revenue and cash flow.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve capital outlay verification form for Black Point LLC in the amount of \$9,770.00 for funds for OCJ Grant approved during a prior Commission meeting.

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve capital outlay credit card purchase from Amazon in the amount of \$1,833.00 for the ice machine at the Care & Share.

5. Reports and Correspondence

The Deputy-Clerk read a letter from the Department of Health and Human Services Aging and

Disability Services.

6. Minutes of March 20, 21, 22, 23, 27, April 5, 2017 – for review and possible action.

The Minutes of March 20, 21, 22, 23, 27, April 5, 2017 were presented for approval by the Commissioners.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the Minutes of March 20, 21, 22, 23, 27, April 5, 2017.

7. Business License Applications – The following applications will be presented for discussion and possible action. (Public comment following each application):

Dana Ray Lewis; Lewis' Yard Work; 139 E. Cottonwood Dr.; Walker Lake, NV 89415; New Application

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license for **Dana Ray Lewis;** Lewis' Yard Work as presented.

Ma-Teresa Barnett; Tess Day Care; P.O. Box 1943; Hawthorne, NV 89415; New Application

Public Comment: None

Fire Chief TC Knight said the State Fire Marshall had approved the facility for up to 6 children. It was noted that there were 30 day items that would need to be follow up on with the State Fire Marshall, but would not impact the approval of the business license.

Beth Cichowlaz asked for the physical address of the business, Commissioner Price stated the location was at 112 E Street, Hawthorne, NV.

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license for **Ma-Teresa Barnett;** Tess Day Care as presented.

8. Sheryl Samson – For consideration and possible action relative to correction and possibly readdress March 15, 2017 letter to Steve Hill at the Nevada Governor's Office of Economic Development as end of 2nd paragraph is an incorrect statement. If transparency is the issue this should be restated to Mr. Hill.

Public Comment:

Sheryl Samson stated her concerns with the letter sent to Steve Hill. Ms. Samson asked that the letter be revised. She also stated her opinions regarding Economic Development opportunities that exist in Mineral County.

Richard Bryant asked who wrote the letter and when the letter was requested to be written.

Discussion ensued regarding points on the letter sent to Steve Hill.

9. Raymond Silva – For consideration and possible action relative to petition to purchase delinquent tax property 749 L Street, Hawthorne, NV; APN 001-121-07.

Public Comment: None

Item tabled, Mr. Silva was not in attendance.

10. Ana Fitzgerald, Hawthorne Utilities – For consideration and possible action relative to appointment of Mineral County Solid Waste Review Board.

Ana Fitzgerald, Hawthorne Utilities Manager read a letter into record stating the following Mineral County residents have agreed to be appointed to the Mineral County Solid Waste Review Board to review applications for reduction for the 2017-2018 tax year Landfill Assessment.

The following County residents have agreed to be appointed to the Solid Waste Review Board: Robert Swift – representing Hawthorne, Pat McKay - representing Walker Lake, Dennis Blazewick – representing Luning and Barbara Lancaster – representing Mina.

Ms. Fitzgerald stated the Solid Waste Review Board would be meeting on May 15, at 1:30 PM in the District Courthouse Jury Room.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approve the Board Members as read in the letter from Hawthorne Utilities.

- 11. Honorable Chris Nepper, Clerk-Treasurer** – For consideration and possible action relative to DevNet Software Management System for the Assessor and Treasurer’s Office to replace Advanced Data Systems (ADS) software management system.

Public Comment: None

Item continued to May 17, 2017

- 12. Honorable Commissioner Chris Hegg** – For consideration and possible action relative to removal of County exempt labor status for Manager/Department Heads and Supervisors in part or in whole as determined by the Board. Designation of new position title changes from exempt position to hourly position status and determination of new department assignments, if any. All wage adjustments considered for change to hourly status.

Commissioner Tipton reviewed the history of item and how it related to the Over-Time Rule. Christine Hoferer stated that the over-time rule was being postponed until June 30, 2017.

Commissioner Price stated he agreed that exempt positions needed to be reviewed.

Public Comment: None

Item continued to May 17, 2017

- 13. Honorable Christine Hoferer, Recorder-Auditor** – For consideration and possible action relative to update the “Safety Sensitive” listing for Mineral County.

District Attorney Sean Rowe explained purpose of “Safety Sensitive” positions.

Discussion ensued regarding possible additions to the “Safety Sensitive” positions: Public Works Office Manager, Hawthorne Utilities Office Manager, and Public Guardian.

Christine Hoferer stated persons employed by the county, that drive county owned vehicles, needed to be on the Safety Sensitive list. They required pre-employment drug screens and were also subject to random drug screens.

Mr. Rowe stated the Drug Free Work Place Policy would be available in the next week.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to add the Public Works Office Manager, Hawthorne Utilities Office Manager, and Public Guardian to the Mineral County Safety Sensitive positions as discussed.

- 14. Honorable Commissioner Jerrie Tipton** – For consideration and possible action relative to Mineral County’s Community Health Services Assessment Contract for fiscal year 2017-18.

Wanda Nixon was present for Community Health Services.

Commissioner Tipton stated there was an increase of approximately \$9,000.00 to the Mineral County’s Community Health Services Assessment Contract for fiscal year 2017-18. Discussion ensued regarding increased costs by the State staff. Local costs had not increased.

Public Comment:

Wanda Nixon stated they have a new case manager in the office. New staff member, Brenda Wilson was in her first week of training, 3 tele-health counselors were on the schedule, in

August Community Health Services was expecting a face to face therapist to commit to Mineral County for several days per week.

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to have the Chairman to sign the contract and approve Health & Human Services Community Assessment Contract for fiscal year 2017-18.

15. **Closed Session** – Pursuant to NRS 288.220 to discuss/review all labor/bargaining unit contracts, grievances and negotiations.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to move to a closed session Pursuant to NRS 288.220 to discuss/review all labor/bargaining unit contracts, grievances and negotiations.

16. **Open Session** – Discussion and possible action relative to all labor/bargaining unit contracts, grievances and negotiations.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to move back into open session.

TIME SPECIFIC ITEMS:

- 10:00 Patricia Click, Mineral County Cooperative Extension** – For consideration and possible action relative to Mineral County Proclamation in support of Nevada Wildfire Awareness Month, May 2017.

Fire Chief Knight and Assistant Fire Chief Adam Greenfield were present for Patricia Click. Mr. Knight and Mr. Greenfield presented a Proclamation in support of Nevada Wildfire Awareness Month for May 2017 in Mineral County. Mr. Greenfield explained the importance of the Proclamation and gave "Go Kit" bags to meeting attendees.

The Proclamation was read into the record by Honorable Chris Nepper.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to adopt the Proclaim May 2017 Nevada Wildfire Awareness Month for Mineral County as presented.

- Immediately Following Eric Hamrey, Public Works Director** – For consideration and possible action relative to approval of the 2016/2017 Land & Water Conservation Fund Grant Application.

Eric Hamrey, Public Works Director and Bud Gazaway, Park and Recreation Coordination updated the Commissioners on the 2016/2017 Land & Water Conservation Fund Grant Application. Grant for \$191,000.000 was approved, with an in kind match of \$95,000.00

The start date was June 2017, however the date was expected to be moved forward. The grant was to cover the following items:

Softball field to receive new turf, sprinklers, benches, trash cans, field lighting and signage.

Swimming pool to receive new cover, anchors, filtration, heating system, 2 life guard chairs, and platforms. Work on the pool would proceed after the summer season.

Playground to receive new bar-b-ques, 2 new light poles, signage.

County match in man hours, was estimated to be 21,040 man hours at \$56,580.00, Mineral County would be able to use the cost of water towards the grant match. Mr. Hamrey stated there were still some adjustments to the figures that he needed to update. Ten percent of administrative would be \$9,500.00, equipment and fuel costs towards the match would be \$22,562.00.

Ms. Hoferer stated the Recorder-Auditors office would assist with any budget questions Mr. Hamrey may have. She stated the last time this grant was received by the county,

Mineral County spent an additional \$15,000.00 because the expenses were over budget. It was suggested to Mr. Hamrey and Mr. Gazaway that they stay on top of billing due to the reimbursement of expenditures by the grant in lieu of payments prior to purchases.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to have the Public Works Director move forward on the 2016/2017 Land & Water Conservation Fund Grant Application.

1:00 Honorable Board of County Commissioners – For consideration and possible action relative to Nuisance complaint for 685 Frontage Road, Walker Lake, NV. Parcel 008-012-06.

Mr. Fontaine stated the loose roofing and boards had been stacked next to the house and weighted down. The house was being worked on, and in general everything he observed had been corrected. Trash had been picked up and stacked up. Mr. Fontaine stated the property was no better or worse condition than the surrounding properties.

Commissioner Tipton asked Mr. Fontaine to bring photo's of the property back to the Board in a month.

Public Comment:

Don Brooks was present as the home owner of 685 Frontage Road. He stated that he and the neighbor do not get along. Mr. & Mrs. Brooks stated they would be happy to work with the neighbor to resolve any disputes.

Ray Dudley said every time the wind blew, materials from the neighbors' property blew on to his property and caused damage.

Immediately Following Patrick Hughes, Emergency Manager – For consideration and possible action relative to discuss the duties, re-location, budget and salary of the Emergency Manager / Safety Officer / Fire Inspector for Mineral County and quarterly department report.

Discussion ensued regarding Emergency Operations Center (EOC) building changes, budgets and which department pays for utilities for the EOC building. The Emergency Manager was directed to open a specific internet account. Mr. Hughes would also need to submit an amended budget prior to the May 15th Public Hearing.

Increase current year services & supplies increase \$218.00 to equal \$350.00 total.
Office needs: Computer and Desk

2017-2018
Increase Travel budget line to \$500.00
Safety - No Change
Increase Training budget line to \$1,000.00
Increase Service & Supply budget line to \$1,000.00

Duties for the Emergency Manager were reviewed.

Discussion ensued regarding Director vs. Management Designation and exempt status.

Discussion ensued regarding current grants, grant applications and grant progress.

Mr. Hughes stated he was working on tracking NIMS completion for County employees.

Discussion ensued regarding possible Spring Flooding.

Mass notification system was on hold.

He was planning an exercise for earthquake safety for fall of 2017. Discussion ensued regarding the possibility of an emergency exercise for earthquakes.

Public Comment: None

Immediately Following For consideration and possible action relative to establishment of a date for a Town Hall Meeting to inform the residents of Mineral County of possible impacts from flood due to the spring thaw and record precipitation.

Discussion ensued regarding possible Town Hall dates, water flows, primary road concerns for Highway 95.

Mr. Hughes to contact Hilary in the Records office to learn to edit the Emergency Manager's page on the County website.

Special Meeting was set for 5:30 PM May 17, 2017 to inform the residents of Mineral County of possible impacts from flood due to the spring thaw and record precipitation.

Public Comment: None

Immediately Following For consideration and possible action relative to adoption by resolution of the updated Mineral County and Walker River Paiute Tribe Multi-jurisdictional Hazard Mitigation Plan.

Fire Chief Knight explained the Mitigation Plan to the Commissioners.

Public Comment: None

Mr. Hughes to forward mitigation plan to Commissioners. Item was added to May 17 Agenda for mitigation plan review.

Immediately Following For consideration and possible action relative to submission of Fire Shows West Grant application to the State Emergency Response Commission for 8 participants to attend the HazMat track of the 2017 Fire Show West Conference.

The Fire Shows West Grant was fully funded with no match required. The Conference would be held in November, Reno, Nevada at the Grand Sierra Resort. Each participant would need to attend a minimum of three (3) hazmat classes during the conference. The grant was in the amount of \$7,000.00.

Ms. Hoferer asked Patrick to ensure she received a copy of the grant.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to allow the forgiveness permit for the grant for the 2017 Fire Show West Conference application to the State Emergency Response Commission for eight (8) participants to attend the HazMat track of the 2017 Fire Show West Conference held in November in Reno.

Immediately Following For consideration and possible action relative to LEPC (Local Emergency Planning Commission) submission of the FY18 United We Stand Grant to the State Emergency Response Commission (SERC) that was due April 14, 2017. Funding up to \$25,000.00.

The grant was for construction at the EOC in the amount of \$11,500.00 and the second request was for security cameras for Hawthorne Utilities water well sites in the amount of \$4,500.00. Mr. Hughes stated the grant was over by \$991.00 and that he expected that Hawthorne Utilities would cover the additional \$991.00.

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton, seconded by Commissioner Hegg and unanimously carried by the Board to approved the LECP submission of the FY18 United We Stand Grant to the State Emergency Response Commission (SERC) as presented.

Board of Highway Commissioners

Public Comment

Commissioner Recognition

There being no further business to come before this Board, the meeting of the Board adjourned until Monday, May 15, 2017 at 9:00 AM.

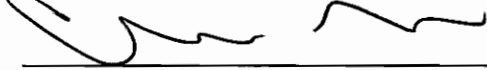
A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: Garth D. Price for GP
Garth D. Price, Chairman

Date: 10/21/17

Attest:



Christopher Nepper, Clerk of the Board

Mineral County is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.