



Board of Mineral County Commissioners

Hawthorne, Nevada

October 5, 2016

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Jerrie Tipton	Chairman
Honorable Paul MacBeth	Vice-Chairman
Honorable Nancy Black	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

1. Pledge of Allegiance and Safety Message

Pledge of Allegiance: Commissioner Black

Safety Message: Patrick Hughes, Emergency Services Director – Safety Rules Poem

2. Public Comment:

Cherrie George, Senior Services Director Advised the computer server crashed at the Care & Share, she advised they will need to make a large capitol purchase in the immediate future.

3. Approval of Agenda/Necessary Changes

Agenda was presented for review.

Public comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve the agenda as presented.

4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor's Cash Report by Fund presented for review, discussion and possible action.

Vouchers were presented for approval.

Public comment: None

5. Reports and Correspondence

Heidi Johnson, Clerk-Treasurer Deputy - No Reports and Correspondence

Public comment: None

6. Minutes of September 21, 2016 – for review and possible action.

Minutes of September 21, 2016 were presented for review.

Public comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve minutes of September 21, 2016.

7. **Cody Burke, SOC Armament Retooling and Manufacturing System Administrator** – For consideration and possible action relative to pricing for emergency services, airfield priority and other support from the county for Unmanned Aircraft System (UAS) operations through SOC and Nevada Institute of Autonomous Systems (NIAS).

Discussion ensued regarding Airport Board responsibility and Hawthorne Industrial Airport fees.

Mr. Burke requested information regarding 24-hour security at the airport, discussion ensued regarding security options.

Commissioner Tipton advised Mr. Burke to meet with the Airport Board as well.

Public comment: None

8. For consideration and possible action relative to Possessory Interest Rates within the county, and if there is anything SOC can do to lower the rates as they apply to the Hawthorne Army Depot property.

Honorable Dorothy Fowler advised possessory tax is 3.66%, discussion ensued regarding how the rate is determined.

Public comment: None

9. **Randy Adams, Mineral County Sheriff** – For consideration and possible action relative to the Office of Criminal Assistance Grant.

Sheriff Adams asked for upfront funds to make purchases of one vehicle and body cameras. Funds were to be 100% reimbursed back to the county by the Office of Criminal Assistance Grant.

Honorable Christine Hoferer, Recorder stated we would need to set up an additional department in the general fund and fund each grant individually so we don't draw down the general fund.

The vehicle and body cameras would be funded separately, after the county is reimbursed for one purchase, then the county would advance funds for the second purchase and wait for reimbursement.

Public comment: None

10. For consideration and possible action relative to application for a USDA Grant for vehicles.

Sheriff Adams explained his department would like to apply for a USDA Grant for vehicles.

Public comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to allow the Mineral County Sheriff to submit an application for a USDA Grant for vehicles.

11. For consideration and possible action relative to upgrade of radios from 150 MHz to 800 MHz.

Sheriff Adams reviewed the 800 MHz radio system and available options for Mineral County.

Discussion ensued regarding funding, public safety was to supply \$10,000.00, and he asked for \$15,000.00 from general fund.

Public comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Tipton and unanimously carried by the Board to allow spending not more than \$15,000.00 from the general fund to update the radio system.

12. **Larry Grant, Hawthorne Utilities Director** – For consideration and possible action relative to authorization to purchase pipe and materials needed for aeration installation for the Sewer Lagoons Project.

Mr. Grant stated the cost would be \$8,840.69 for the purchase of pipe and materials needed for aeration installation for the Sewer Lagoons Project.

Public comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve purchasing pipe and materials needed for aeration installation for the Sewer Lagoons Project.

13. For consideration and possible action relative to authorization to purchase lagoon boat needed for aeration installation for the Sewer Lagoons Project.

Mr. Grant stated he estimated the price to be \$2,000.00

Public comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve the purchase of a lagoon boat needed for aeration installation for the Sewer Lagoons Project.

14. For consideration and possible action relative to authorization to hire an electrician for aeration installation for the Sewer Lagoons Project.

Discussion ensued relative to hiring an electrician for aeration installation for the Sewer Lagoons Project.

Public comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve hiring an electrician for aeration installation for the Sewer Lagoons Project.

15. For consideration and possible action relative to authorization to hire three (3) temporary employees to assist with labor needed for aeration installation for the Sewer Lagoons Project.

Mr. Grant explained the necessity of hiring three (3) temporary employees. Two (2) employees for 60 days and one (1) employee for 90 days.

Public comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to hire three (3) temporary employees, one (1) employee for 90 days and two (2) employees for 60 days to assist with labor needed for aeration installation for the Sewer Lagoons Project.

16. For consideration and possible action relative to authorization for funding to come from the Restricted Sewer Cap Fund.

Discussion ensued relative to authorization for funding for the aeration installation for the Sewer Lagoons Project to come from the Restricted Sewer Cap Fund.

Public comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve funding for aeration installation for the Sewer Lagoons Project be paid from Restricted Sewer Cap Fund.

17. **Cherrie George, Senior Services Program Director** – For consideration and possible action relative to the 6th Street School Project.

No new discussion

Public comment: None

18. **Board of County Commissioners** – For consideration and possible action relative to amending resolution 16-012 designating work-week for certain county offices.

Ms. Hoferer advised county offices had decided to be open 7:00 AM to 5:00 PM instead of 8:00 AM to 5:00 PM.

District Attorney Sean Rowe explained the Commissioner's may choose to amend the resolution; however it is not legally necessary.

It was decided that the resolution does not need to be amended.

Public comment: None

19. **Honorable Jerrie Tipton, Commissioner** – For consideration and possible action relative to the effect of the "over-time rule" on the Mineral County budget, including possible re-classification of certain unclassified positions in the county system. Department managers to report staff overtime hours accrued during August and September 2016.

ALL DEPARTMENT HEADS AND ELECTED OFFICIALS ARE ENCOURAGED TO ATTEND.

Commissioner Tipton stated part of what needed to be reviewed was, do the employees meet the salary exempt rule to qualify for salary exempt classification? Do some positions need to be reclassified?

Ms. Hoferer stated it is possible the deadline for the overtime rule would be extended passed December 1st. She has asked Pool Pack to perform an assessment of Human Resources policies and give recommendations.

District Attorney Sean Rowe stated the Commissioners may want to task a person or group of people to make an assessment and recommendations.

Public comment: None

- 20. For consideration and possible action relative to Recreation Coordinator promotion to Park & Recreation Director, or not, salary, or reclassification of existing coordinator position.

Barbara Owens, Recreation Coordinator thanked the commissioners for their support and reviewed accomplishments of her position.

Discussion ensued regarding duties of a coordinator verses a director and property the director oversees.

Commissioner Tipton stated the director's position was approved during budget at \$39,500.00.

Public comment: None

A MOTION WAS MADE BY Commissioner Black and seconded by Commissioner MacBeth to promote the Park & Recreation Coordinator to Park & Recreation Director at the salary of \$39,500.00 starting the next pay period.

A vote of the Board disclosed the following:

- Ayes:** Commissioner Black
Commissioner MacBeth
- Nays:** None
- Abstain:** Commissioner Tipton
- Absent:** None

Motion carried and so ordered.

- 21. For consideration and possible action relative to a resolution for Mineral County to agree to allow Nevada Association of County Officials (NACO) or the State of Nevada to direct and oversee Mineral County's interest in the litigation regarding bi-state sage grouse.

Commissioner Tipton explained Mineral County's interest in the litigation regarding bi-state sage grouse and NACO's role.

Public comment: None

- 22. For consideration and possible action relative to a proposed change to Nevada Association of Counties bylaws, to be voted on at the NACO annual conference in November.

Continued to October 19, 2016.

Public comment: None

TIME SPECIFIC ITEMS:

- 9:30 AM** **Craig Tippens, Chief Juvenile Probation Officer & Curtis Schlepp Juvenile Probation Officer** – For consideration and possible action relative to grants received by JPO.

Mr. Tippens gave an accounting of grants received by the Juvenile Probation Office.

- Alcohol/Marijuana Wise Programming Grant \$1,800.00
- Project Magic Grant \$13,529.00
- Youth Apprentice Program Grant \$14,850.00 (District Wide Grant)

Discussion ensued regarding local businesses and county departments supporting the Youth Apprentice Program with job opportunities.

Public comment: None

- Immediately Following** For consideration and possible action relative to contract for housing juveniles at Teurman Hall Detention Center in Fallon.

The contract was for Mineral County youth that need to be housed in secure a facility.

Mr. Schlepp advised JPO had budgeted \$40,000.00 for juvenile retention.

Public comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve the contract for housing juveniles at Teurman Hall Detention Center in Fallon.

Immediately Following **Ana Fitzgerald, Hawthorne Utilities Office Manager** – For consideration and possible action relative to follow-up regarding the USDA Community Facility Equipment Grant for Hawthorne Utilities Office/Shop Cameras & Security System.
Ms. Fitzgerald stated this was a follow-up meeting for the USDA Community Facility Equipment Grant for Hawthorne Utilities Office/Shop Cameras & Security System.

Public comment: None

Immediately Following **Joint Meeting for Board of County Commissioners and Mineral County Museum Board** – For consideration and possible action on Interim Museum Conservator. Keep individual in that position, review of applications for part-time position, review of applications for part-time assistant position, hours of operation of museum, months of operation of museum.

Mineral County Museum Board called to order.

Discussion ensued regarding Museum business. It was agreed that a part-time person would be hired to assist the Conservator. Current applications were reviewed by the Mineral County Museum Board.

October 19th, was set as the date to conduct interviews for the part-time position at 1:30 PM time specific.

Public comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to adjourn the joint meeting between Board of County Commissioners and Mineral County Museum Board and return to the Mineral County Commissioners Meeting.

11:00 AM **Mike Trujillo, Public Works Director** – For consideration and possible action relative to contract agreement with Mesquite Electric for improvements at Hawthorne Industrial Airport.

Mr. Trujillo presented the contract agreement with Mesquite Electric for improvements at Hawthorne Industrial Airport for upgrade and replacement of supplemental wind cone.

Public comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to have the Chairman of the Board sign the contract agreement with Mesquite Electric.

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to allow Mike Trujillo to sign the notice to proceed with Mesquite Electric for improvements at Hawthorne Industrial Airport.

Immediately Following For consideration and possible action relative to USDA grant pay request #2.

Funds were used to bring the Mineral County Sheriff's Office sally-port up to ADA requirements.

Public comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve the USDA grant pay request #2 to be paid out of Buildings and Grounds and be reimbursed from the USDA grant.

Immediately Following **Eric Hamrey, Public Works Foreman** – For consideration and possible action relative to acceptance of School District Buildings. (6th Street School, District Administrative Building on C Street and Mina School).

Mr. Hamrey discussed the current disposition of the school buildings. He recommended the

county does not accept the Mina school buildings due to the presence asbestos.

Ms. George discussed the Browns Field visit at the 6th Street School, she also advised the entire building would need to be brought up to code. She also advised CDGB has not been favorable regarding funding the Senior Center.

Public comment: Barbara Lancaster stated she thought there may be a grant funding available to the county as the "second owner" of the property.

1:00 PM Board of County Commissioners – For consideration and possible action relative to nuisance complaint at 714 F St. Hawthorne, NV; parcel 001-111-16.

Mike Fontaine, Mineral County Building Inspector advised there is some brush on the property, and two vehicles. It was determined at this time, the property does not meet the criteria for a nuisance complaint.

Public comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve a letter to be sent to the owner advising the property owner that a nuisance complaint had been filed.

Immediately Following **Mike Fontaine, Mineral County Building Inspector** – For consideration and possible action relative to capitol outlay increase to complete remodeling for Building/Planning Commission offices.

Mr. Fontaine stated the needs of his office. No action taken at this time.

Public comment: None

Immediately Following **Stewart Handte** – For consideration and possible action relative to Walker Lake garbage pick-up.

Mr. Handte stated his concerns regarding trash pick-up at Walker Lake.

District Attorney Sean Rowe discussed a statute that allows counties to pick up trash in direct competition with local business.

Larry Grant, Hawthorne Utilities Director discussed garbage pick-up options at Walker Lake.

Ben Miller stated he would like to see the owner of the Chuck-It Disposal address the Commissioners.

Public comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to allow Hawthorne Utilities to place temporary trash collection roll offs at Walker Lake and to investigate the cost to make trash collection available at Walker Lake by Hawthorne Utilities.

Public Comment - None

Commissioner Recognition - None

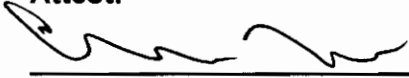
There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, October 19, 2016 at 9:00 AM.

A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: 
Jerrie Tipton, Chairman

Date: 10-19-16

Attest:

Christopher Nepper, Clerk of the Board

Mineral County is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.