



# Board of Mineral County Commissioners

Hawthorne, Nevada

November 2, 2016

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Jerrie Tipton	Chairman
Honorable Paul MacBeth	Vice-Chairman – appeared by phone
Honorable Nancy Black	Member
Honorable Christopher Nepper	Clerk-Treasurer

**Absent:** Honorable Sean Rowe District Attorney

**1. Pledge of Allegiance and Safety Message**

Pledge of Allegiance was led by Commissioner Black

Safety Message was provided by Eric Hamrey relative to the cold weather; everyone needs to check their pipes and put anti-freeze in their cars.

**2. Public Comment -** Commissioner Tipton asked to include Craig Tippens, Chief Juvenile Probation Officer on the quarterly reporting.

**3. Approval of Agenda/necessary changes**

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve the agenda as presented.

**4. Reports and Correspondence - None**

**5. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor’s Cash Report by Fund** presented for review, discussion and possible action.

Accounts Payable Vouchers were presented for review.

Recorder-Auditor Christine Hoferer advised they were watching the Hawthorne Town Fund; District Attorney, Sean Rowe had a voucher for child support to be paid out of PILT. Mr. Rowe advised it would be reimbursed 100%.

Commissioner MacBeth advised there was a Motel that had not paid room tax for two months.

Clerk-Treasurer, Christopher Nepper advised his office would take care of it.

**6. Quarterly Departmental “Look Ahead” Projections/Reports and Quarterly Status Reports for Mineral County Sponsored Grants –** For consideration relative to projects/reports presented to the Board by County Department heads as follows, (Public comment following):

- Honorable Dorothy Fowler, Assessor - absent
- Honorable Christopher Nepper, Clerk-Treasurer advised his office was in the middle of elections; they would be working on the Blight grant and then starting to work on the next tax sale; then his staff would be cross training.
- Honorable Sean Rowe, District Attorney - absent
- Honorable Jay Gunter, Justice of the Peace - absent
- Honorable Christine Hoferer, Recorder Auditor advised the audit was complete and hoped to place on the agenda at the second meeting in November; Hillary Pellett had been assigned the Web Master duties and their new document recording system was installed.
- Honorable Randy Adams, Sheriff provided an update on grants for the radios and body cameras; Trustees were working at the park, the Senior Center and Public Works.
- Mike Fontaine, Building Inspector provided a written report; he was in the process of putting in heating and air conditioning; he met with the State Flood Plain Manager, who thought they could go to FEMA for grants.
- Cherrie George, Care & Share provided a written report; also an update on grants and flooring; she’s decided not to hold the Fall Festival fund raiser again; she was still trying to coordinate with the local

health and emergency services about safety messages and she's trying to find a way to provide home care-giver services; she is also has 2 vacancies.

- CAHS, Carla Hemmer advised they had no grants; she provided an update on the food donations for the Holidays, the coat drive, angel tree, and the annual bake sale.
- Mike James, Public Guardian advised they had 22 cases and 4 properties to sell; he was working on getting his National Guardian Certificate.
- Beth Cichowlaz, Public Administrator advised that she had 4 estates at this time.
- T.C. Knight, Fire Department - absent
- Patrick Hughes, Emergency Management provided grant updates and advised the Board he was working on a safety program.
- Larry Grant, Hawthorne Utilities provided an update on the Time of use Pumping; they were going to winter hours; they were going to lock 1 well out per month at Whiskey Flats and save on the surcharge; the sewer project would be operational by Nov. 19, 2016; the Mina fire took out 3 phase power and they may have lost the motor on well 4; they received a \$63,000 loan for the Regional Water Plan from the State Revolving Fund program.
- Courtney Oberhansli, Library provided a written report; she gave an update on grants, programs being offered at the Library and the School to Careers student; they are holding their Christmas sale again this year.
- Sue Silver, Museum - absent
- Barbara Owens, Parks & Recreation provided an update on the parks and programs, she advised she was getting quotes for the wire and grounding of the pool and she was fixing the YCAC up for teens to use.
- Wanda Nixon, Public Health Nurse - absent
- Eric Hamrey, Public Works/Road/Airport provided a written report and gave an update on the grants; Senior Center flooring; Sixth Street School, Mina Municipal Building, cemetery fencing project and county auction.
- Curtis Schleppe, Juvenile Probation Officer advised they would be moving next week; he gave an update of the programs they have.

**Public Comment:** Commissioner MacBeth asked whether the Governor was going to charge the Drone Company a tax on air space.

7. **Minutes of October 19, 2016** – for review and possible action.

Minutes of October 19, 2016 presented for review

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve the Minutes of October 19, 2016 as presented.

8. **Business License Applications** – The following applications will be presented for discussion and possible action. (Public comment following each application):

A. **Kyle Isom;** Battle Born Glass & Tint; Countywide; New Applicant

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve the business License application for Kyle Isom, Battle Born Glass & Tint.

**Jeremy Burall;** Burall Maintenance and Repair; Countywide; New Applicant

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve the Business License application for Jeremy Burall, Burall Maintenance and Repair.

Mr. Burall was present and provided information on the business.

B. **Ashlee Orndorff**; Orndorff Handyman; Countywide; New Applicant

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve the Business License application for Ashlee Orndorff, Orndorff Handyman.

C. **Stuart Jacques**; Central Environment, Inc.; Countywide; New Applicant

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve the Business License application for Stuart Jacques, Central Environment, Inc.

E. **Shaun Griffin**; Community Chest, Inc. Countywide; New Applicant

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve the Business License application for Shaun Griffin, Community Chest.

9. **Larry Grant, Public Utilities Director** – For consideration and possible action relative to Board acceptance of the Hawthorne Water/Sewer Master Plan.

Mr. Grant advised that he would like the Board to review the Master Plan before making a decision.

The Board requested the item to be placed back on the agenda for December 7, 2016.

10. For consideration and possible action relative to Board acceptance of the Mineral County Water Conservation Plan.

Mr. Grant advised this plan could be used when there was an emergency, discussion ensued.

The Board would like item placed back on the agenda for December 7, 2016.

11. **Debbie Tarleton** – For consideration and possible action relative to funds for the continuation of the School to Careers Program at Mineral County High School.

Ms. Tarleton advised Mr. Grant had contacted her requesting 2 students for the School to Careers program; discussion ensued regarding how the program was utilized at the county.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve to continue the School to Careers Program and to have each department to participate as long as they had the funds in their budget. Ms. Hoferer asked that each department participating to let the Recorder's Office know.

12. **Ana Fitzgerald, Hawthorne Utilities Office Manager** – For consideration and possible action relative to an update on the Hawthorne Regional Water Plan.

This item was covered during the quarterly reports.

13. **Cherrie George, Senior Services Program Director** – For consideration and possible action relative to the 6<sup>th</sup> Street School; may include action relative to the following topics: environment, property acquisition, structural, renovations, funding issues and sources, collaboration with School District and other agencies.

Ms. George advised that she had nothing to report; she would like item placed back on the agenda for next meeting.

14. For consideration and possible action relative to changing status of one Senior Services Specialist position from part-time to full-time.

Ms. George advised that she currently had two part time Senior Service Specialists; because of the seniors needs, travel and working with other agencies it would be beneficial to have a full time employee; to accomplish that with her budget she needed to increase hours but reduce wages; 19 hours a week to 30 hours; this would increase her salaries & benefits by \$18,000, for the remainder of this year the increase would be \$11,442.

Ms. Hoferer advised that if this ended the employee could apply for unemployment for loss of income.

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve the change of one Senior Service Specialist from part to full time will benefits for the remainder of this fiscal year.

Public Comment: Commissioner MacBeth asked about the change of pay; Ms. George advised all of the information would be in the offer of employment letter.

15. **Bernita Presnell** – For consideration and possible action relative to Field Representative RSVP information.

Ms. Presnell advised she had just retired; Gay Ann Williams, who is taking her place was introduced to the Board.

16. **Honorable Jerrie Tipton, Commissioner** – For consideration and possible action relative to changing the date for the mid November Commissioner meeting, from November 16th to November 14<sup>th</sup>.

Commissioner Tipton advised that the meeting needed to be changed due to the NACO Conference and the Canvass of the votes for the General Election.

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve changing the next Commissioner meeting from November 16, 2016 to November 14, 2016

Ms. Hoferer advised that the departments would need to be notified that vouchers needed to be submitted early.

Public Comment: None

17. **Closed Session** – Pursuant to NRS 288.220 to discuss/review all labor/bargaining unit contracts, grievances and negotiations. Not Necessary
18. **Open Session** – Discussion and possible action relative to all labor/bargaining unit contracts, grievances and negotiations. Not Necessary.

#### TIME SPECIFIC ITEMS:

- 11:00 AM **Barbara Owens, Park and Recreation Director** – For consideration and possible action relative to the status of the Boys & Girls Club of Mineral County; Hawthorne site.

Ms. Owens advised that she had invited members of the Boys and Girls Club at the Yerington site to provide an update on the program.

Travis Crowder, Director of the Boys and Girls Club provided information regarding how many members were enrolled; the number of meals served through the summer with meal; he advised it had been a big challenge to find people to staff the center. They had received two Vans from the Pennington Foundation.

Ms. George asked about the program through the school year; she asked about Seniors volunteering and who to contact and if someone could talk to the seniors about a Foster Grandparent program.

Ms. Cichowlaz asked if there was a conflict between YCAC and the Boys and Girls Club; she was

advised the YCAC was going to be the Teen Center.

**1:00 PM Honorable Board of County Commissioners** – For consideration and possible action relative to interviews of applicants for the Public Works Director position.

Commissioner Tipton advised that Eric Hamrey was the only applicant; she asked Mr. Hamrey why he wanted the job. Mr. Hamrey listed his goals and advised the Board he had some ideas for cleaning up and to better Mineral County. Commissioner Tipton asked Mr. Hamrey what he needed to do a good job; Mr. Hamrey stated that he needed more man power. Discussion ensued regarding the tracking of employee jobs.

Public Comment: Beth Cichowlaz asked if there were any other applicants.

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to offer Eric Hamrey the position of Public Works director effective November 2, 2016.

Commissioner Tipton advised placing an agenda item for next meeting to negotiate and set salary for the Public Works Director.

**3:30 PM Public Hearing** – For consideration and possible action relative to public participation process for the Community Development Block Grant (CDBG) grant applications for submission in January 2017. The public is encouraged to attend.

Commissioner Tipton advised there was not a County entity that was going to apply for the second round grant funding.

Garth Price and Cherrie George attended the meeting.

**5:30 PM Public Hearing** – For consideration and possible action relative to public participation process for the Community Development Block Grant (CDBG) grant applications for submission in January 2017. The public is encouraged to attend.

Commissioner Tipton advised there was no attendance at this meeting.

**Board of Highway Commissioners** – Nothing to report

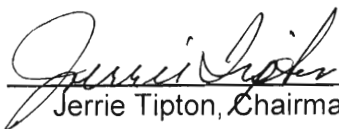
**Public Comment**

**Commissioner Recognition**

There being no further business to come before this Board, the meeting of the Board adjourned until Monday, November 14, 2016 at 9:00 AM.


A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

**Approved: Board of County Commissioners**

By:  \_\_\_\_\_  
 Jerrie Tipton, Chairman

Date: 11.14.16

**Attest:**

  
 \_\_\_\_\_  
 Christopher Nepper, Clerk of the Board

Mineral County is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at

[http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).