



Board of Mineral County Commissioners

Hawthorne, Nevada
December 7, 2016

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Jerrie Tipton	Chairman
Honorable Paul MacBeth	Vice-Chairman
Honorable Nancy Black	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

Absent: None

1. Pledge of Allegiance and Safety Message

Pledge of Allegiance lead by Commissioner Black

Safety Message: Patrick Hughes, Emergency Manager Fire Inspector presented and reviewed a handout on winter holiday safety and Christmas Tree safety.

2. Public Comment

Honorable Christopher Nepper stated the 2014 Election records would be shredded at 10:00am on December 15th in the Commissioner's Meeting Room.

Honorable Christine Hoferer advised the Board of Commissioner's that the proposed new Fair Labor Standards Act (FLSA) over-time regulation would not take effect December 1, 2016.

3. Approval of Agenda/Necessary Changes

The agenda for December 7, 2016 was presented for approval.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve the December 7, 2016 agenda as presented.

4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor's Cash Report by Fund presented for review, discussion and possible action.

Discussion ensued regarding voucher payments.

Ms. Hoferer stated Advanced Data Systems (ADS) will be closing by December 2019. She advised the County would need to plan for substantial expenditures due to the change in vendors.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board of Commissioners to approve Hawthorne Utilities credit card purchase of \$119.15 from Pencils.com.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve Hawthorne Utilities credit card purchase of \$14.00 for a blade sharpener for a paper cutter.

5. Reports and Correspondence

Deputy Clerk stated a recessed meeting of Board of Commissioners would be held on Tuesday, January 3, 2017 to organize the new Board of Commissioners.

The swearing in of all newly elected officials will be December 29th 2016 at 9:30 am in the District Court room.

Public Comment: None

6. **Minutes of November 14, 2016** – for review and possible action.

Minutes of November 14, 2016 were presented for approval by the Board of Commissioners.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve the minutes of November 14, 2016 as presented.

7. **Business License Applications** – The following applications will be presented for discussion and possible action. (Public comment following each application):

Timothy Dane; Yerington Electric Inc., 227 N Main St., Yerington, NV; Conducting business in Mineral County NV.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve the Business License application for Yerington Electric Inc.

8. **Larry Grant, Hawthorne Utilities Director** – For consideration and possible action relative to Board acceptance of the Mineral County Water Conservation Plan.

Mr. Grant reviewed the purpose of the Mineral County Water Conservation Plan. Discussion ensued regarding details of the Water Conservation Plan. He advised the State of Nevada had already accepted the plan.

Public Comment: Kendall Harris asked if we had ever had a water emergency, she was advised by Mr. Grant of the recent water emergency in Mina.

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to accept the Mineral County Water Conservation Plan.

9. For consideration and possible action relative to Board acceptance of the Hawthorne Water/Sewer Master Plan.

Commissioner Tipton stated she has thoroughly reviewed the Hawthorne Water/Sewer Master Plan.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to accept the Hawthorne Water/Sewer Master Plan.

10. For consideration and possible action relative to Board acceptance of the Mineral County Solid Waste Management Plan.

Mr. Grant reviewed the purpose of the Mineral County Solid Waste Management Plan.

Public Comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to accept the Mineral County Solid Waste Management Plan.

11. For consideration and possible action relative to the First Reading by Title Only and Proposal, amending Ordinance 190A, Bill 206 to Expand Garbage Service Area, Rates and Collection.

First Reading by Title Only and Proposal, amending Ordinance 190A, Bill 206 to Expand Garbage Service Area, Rates and Collection was read by Commissioner Tipton.

Public hearing on the proposal, amending Ordinance 190A, Bill 206 to Expand Garbage Service Area, Rates and Collection was set for January 4, 2017, at 10:00am.

Public Comment: None

12. For consideration and possible action relative to authorization to negotiate possible purchase of

existing Walker Lake Refuse Service.

Item was continued to next meeting on December 21st 2016. Mr. Grant stated he would be more comfortable with discussing the item when the Walker Lake Community came forward to initiate refuse pick-up for the area.

Public Comment: None

13. For consideration and possible action relative to contract approval and Board signature of awarded State Revolving Fund Grant for Preliminary Engineering Report for the Hawthorne Regional Water Plan, in the amount of \$63,000.

Mr. Grant stated the funds would be used to pay for Phase II of the project.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve and sign the contract award for the State Revolving Fund Grant for Preliminary Engineering Report for the Hawthorne Regional Water Plan, in the amount of \$63,000.

14. **Cherrie George, Senior Services Program Director** – For consideration and possible action relative to the 6th Street School; may include action relative to the following topics: environment, property acquisition, structural, renovations, funding issues and sources, collaboration with School District and other agencies.

Ms. George stated there was no new information to discuss. She was still waiting for a letter from the School Board. Ms. George also stated she was considering various options.

Public Comment: None

15. **Honorable Paul Macbeth, Commissioner** – For consideration and possible action relative to the Western Nevada Development District remaining invoice balance.

Commissioner MacBeth stated the importance of being a member of the Western Nevada Development. The remaining invoice balance of \$2,500.00 for Western Nevada Development District was presented and discussed.

Public Comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to pay the second half of the invoice in the amount of \$2,500.00 for Western Nevada Development District from the general miscellaneous fund.

16. **Honorable Jerrie Tipton, Commissioner** – For consideration and possible action relative to a request from Washington Federal to lease a parcel of county land to re-locate their ATM machine.

Washington Federal no longer needed to lease a parcel, the current location of the ATM was not sold as was expected.

Public Comment: None

17. **Honorable Clerk Treasurer, Christopher Nepper** – For consideration and possible action relative to tax-trust property being conveyed to Mineral County.

The Deputy Clerk presented a proposed list of Mineral County trust properties that were under consideration to be included in the Blight Grant. Discussion ensued regarding properties and grand funding.

Public Comment: None

18. For consideration and possible action relative to report from the Building Inspector of conditions of Trust Property sold at the April 2016 auction.

Building Inspector Mike Fontaine gave the Board an update of property conditions for properties sold at auction in April 2016.

Four (4) properties purchased by James D. Lewis were discussed. Mr. Lewis is presumed deceased and there was no information to contact in of kin.

Eric Hamrey stated the old Movie Theater, now owned by James D. Lewis was on Brownsfields list.

The Clerk-Treasurers office was directed to send letters to non-conforming property owners stating the property had been inspected, the property was found to be in a non-conforming state, terms of the sale were not complied with, owners have forty-five (45) days to contact the building inspector Mike Fontaine to set up a plan for abatement, or Mineral County will pursue legal remedy.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to have the Clerk-Treasurers office to send certified return receipt letters to property owners who have not conformed to the conditions of the trust sale. Owners would have forty-five (45) days from receipt of letter to contact the Building Inspector's office and submit a plan for abatement, or Mineral County will pursue legal remedy.

- 19. **Mary Marinello, Mineral County Convention and Tourism Authority** – For consideration and possible action relative to Mineral County Convention and Tourism Board appointments.

Mike McNeil present for the Mineral County Convention and Tourism Authority. Letters of interest for the Mineral County Convention and Tourism Board from Barbara Owens and Pamela McMillan were presented for approval by the Board.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve the appointment of Barbara Owens for Commercial Interest, and Pamela McMillan as a Member at Large, to the Mineral County Convention and Tourism Board for the term of two (2) years.

- 20. **Closed Session** – Pursuant to NRS 288.220 to discuss/review all labor/bargaining unit contracts, grievances and negotiations.

No closed session necessary.

- 21. **Open Session** – Discussion and possible action relative to all labor/bargaining unit contracts, grievances and negotiations.

No closed session necessary.

TIME SPECIFIC ITEMS:

- 10:00 AM** **Honorable Recorder-Auditor, Christine Hoferer** – For consideration and possible action relative to presentation of the annual financial audit of Mineral County for the Fiscal Year ending June 30, 2016 presented by Arrighi, Blake & Associates. 10:00 am

Joan Sciarani-Blake of Arrighi, Black & Associates presented the audit of Fiscal Year ending June 30, 2016. Discussion ensued.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to accept the Fiscal Year ending June 30, 2016 audit as presented by Arrighi, Blake & Associates.

- Immediately Following** For consideration and possible action relative to the Board's acceptance of the audit presented for Fiscal Year ending June 30, 2016. *County Elected Officials and Department Heads are encouraged to attend.*

Public Comment: None

Item covered during 10:00 AM agenda item, this item not addressed separately.

- 10:45 AM** **Patty Click, UNR Cooperative Extension** – For consideration and possible action relative to Proclamation, proclaiming January 2017 "National Radon Action Month" in Mineral County Nevada.

Patty Click gave a presentation on the dangers of Radon, education efforts and stated free radon testing kits would be available from the Cooperative Extension during January and February 2017.

Commissioner Tipton read the Proclamation, proclaiming January 2017 "National Radon Action Month" in Mineral County Nevada.

Public Comment: Discussion ensued regarding mitigation of radon and testing county buildings.

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve and the Proclamation, proclaiming January 2017 "National Radon Action Month" in Mineral County Nevada.

11:00 AM Eric Hamrey, Public Works Director – For consideration and possible action relative to Mineral County Letter of Commitment for Brownsfields Coalition Assessment Grant for Fiscal Year 2017.

Mr. Hamrey explained the Brownsfields Coalition would be seeking up to \$4,000.00 of funding to assist with grant writing. Discussion ensued regarding Mineral County projects that have been helped by the Brownsfields Coalition to date.

Public Comment: Kendall Harris asked for an explanation of what the Brownsfields Coalition does. Mr. Hamrey gave an overview of the purpose of the Brownsfields Coalition.

No motion made, item was moved to the January 4th 2017 meeting to allow the new Commissioners to choose if Mineral County would commit funds to the Brownsfields Coalition.

1:00 PM Honorable Board of County Commissioners – For consideration and possible action relative to Nuisance complaint for 254 N Street, Hawthorne, NV. Parcel 001-314-11.

Public Comment: The resident of the home, Clayton Hoffman, stated he had rented the home with the agreement that Mr. Silva would clean up the property.

Mr. Fontaine advised the Board cannot take action on the nuisance complaint due to this being a civil issue. The issue was between the property owner and the renter.

Immediately Following For consideration and possible action relative to Nuisance complaint for 929 Spencer Street, Hawthorne, NV. Parcel 001-023-06.

Mr. Fontaine provided a photo of birds on the roof where a large hole allows them to enter and exit the home.

Public Comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to find the property at 929 Spencer Street, parcel 001-023-06 a nuisance and have the Clerk-Treasurer's office send a letter directing the property owner to contact the building inspector.

Board of Highway Commissioners

Public Comment Deputy Clerk recognized December 7th as Pearl Harbor day.

Commissioner Recognition

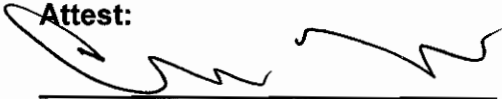
There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, December 21, 2016 at 9:00 AM.

A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: 
Jerrie Tipton, Chairman

Date: 12.21.16

Attest:

Christopher Nepper, Clerk of the Board

Mineral County is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.