



Board of Mineral County Commissioners

Hawthorne, Nevada

February 6, 2019

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Chris Hegg	Chairman
Honorable Christine Hoferer	Vice-Chairman
Honorable Garth Price	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

1. Pledge of Allegiance and Safety Message

Pledge of Allegiance was led by Commissioner Price

Safety Message was provided by Emergency Manager Patrick Hughes relative to workplace safety.

2. Public Comment – Commissioner Price stated that he disagreed with what was posted in the Newspaper regarding RV living; he will put it back on the agenda to discuss.

3. Approval of Agenda/Necessary Changes

Item #20 was removed

Item #15 was moved to later in the meeting.

Item #18 was moved up on the agenda.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to approve the changes to the agenda as presented.

Public Comment: None

4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor's Cash Report by Fund presented for review, discussion and possible action.

A Credit Card approval for \$275 was presented from Commissioner Garth Price to Legislative Council Bureau.

A MOTION WAS MADE BY Commissioner Hoferer, seconded by Commissioner Hegg and unanimously carried by the Board to approve the Credit Card purchase of \$275 to the Legislative Council Bureau for a Bill Tracker.

Public Comment: None

A Credit Card approval for \$54.83 was presented by Emergency Manager Patrick Hughes to Platinum Fire Supply.

A MOTION WAS MADE BY Commissioner Hoferer, seconded by Commissioner Price and unanimously carried by the Board to approve the Credit Card purchase of \$54.83 to Platinum Fire Supply for a fire sprinkler head.

Public Comment: None

A Credit Card approval for \$84.99 was presented by Emergency Manager Patrick Hughes to Charter Spectrum.

A MOTION WAS MADE BY Commissioner Hoferer, seconded by Commissioner Price and unanimously

Public Comment: None

7. **Bill Ferguson, Undersheriff** – For consideration and possible action relative to acquiring BRAZO units.

Mickey Boyles advised he was standing in for Mr. Ferguson, he provided a copy of the quote from Tyler Technologies for the upgrade to the BRAZO units that were becoming obsolete; there was a grant through the state for 95% with a 5% match; the amount had to be paid up front but due to Federal funding the reimbursement from the State could be as late as October 2019.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to approve Undersheriff Ferguson to move forward with upgrading the BRAZO units not to exceed \$34,000 and the \$1,518 to be paid out of the Sheriff's Office budget.

Public Comment: None

8. For consideration and possible action relative to selling four vehicles from our inventory and purchasing two new vehicles.

Mr. Boyles advised they had three Dodge Charges and one Expedition they would like authorization to have an online auction to sell the four vehicles so they can purchase two new vehicles and the difference to be pulled from the Sheriff's Office unused benefit line; to outfit both vehicles it would cost about \$50,000

The Board approved the auction but would like Mr. Ferguson to come back before the Board before purchasing anything.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to allow the Undersheriff to move forward with the online auction of four vehicles.

Public Comment: Staci Emm advised checking with Fallon Ford because they gave Cooperative Extension great deal.

Cherrie George, Senior Services Director asked if the auction was going to be advertised on the County Website.

9. **Chris Lawrence, Fire Chief** – For consideration and possible action relative to approval of Nevada State EMS grant to assist in paying for Basic EMT Course in the amount of \$5,491.40 to pay for books, online access, instructors and supplies.

Mr. Lawrence advised this was a forgiveness ticket; the grant had to be submitted so they got a signature from the Clerk-Treasurer; this grant was 100% funded.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to approve the Nevada State EMS grant and to have the Chairman sign when the grant packet was done.

Public Comment: None

10. For consideration and possible action relative to purchase of replacement fire engine.

Mr. Lawrence provided the Board with different options for replacing the lost fire engine.

11. **Eric Hamrey, Public Works Director** – For consideration and possible action relative to Mineral County's agreement with Boys & Girls Club.

Travis Crowder introduced Mandy Glazier the new Boys & Girls Club director was present

Mr. Hamrey advised that in December the heat was blasting, the lights were on and there was no one in the

Mr. Lawrence advised that he a quote from Johnson Controls to do the sprinklers and the fire alarm system, he was just waiting for them to come in.

The Board advised to change item five to read repairs; the tenant was to pay for their own phone and internet.

Staci Emm asked how they were going to list the Kitchen equipment on the inventory

A MOTION WAS MADE BY Commissioner Hoferer, seconded by Commissioner Price and unanimously carried by the Board to make the changes to Commercial Lease Agreement as discussed.

Public Comment: None

12. For consideration and possible action relative to review, approval and signature of FAA Grant Application and Scope of Work for Wild Life Fence Installation Project.

Mr. Hamrey advised that last year the board approved two payments for the Wild Life Fencing Project; he just needed a signature.

13. **Larry Grant, Hawthorne Utilities Director** – For consideration and possible action relative to a Board decision regarding the scales at the Hawthorne Landfill.

Mr. Grant advised the scales at the landfill was a necessity when they were charging dump fees at the landfill; his employees do not have the skill to put the scales together.

The Board advised storing the equipment until it was needed.

14. **Patrick Hughes, Local Emergency Manager** – For consideration and possible action relative to approval of the Mineral County Local Emergency Planning Commission FY20 SERC OPTE Grant.

Mr. Hughes advised the grant due date was February 18, 2019; he was asking for \$15,950 in equipment \$2,000 operation and \$2,000 clerical.

Commissioner Hoferer asked about the list of equipment.

Mr. Hughes provided a list of equipment and who it was for; he advised there was more that he could apply for but it had to be related to hazardous materials.

The Board advised him to check with the Utility department and the Sheriff's Office.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to allow Emergency Manager Patrick Hughes to submit up to \$25,000 for equipment and \$4,000 for operations for the Clerk to sign with the condition that Mr. Hughes talk to Hawthorne Utilities and the Sheriff's Office to see if they need anything.

Commissioner Hoferer asked when the next meeting for LEPC was; she would like them to look into radios so the Sheriff's Office, Fire Department, Hawthorne Utilities and Public Works can all communicate.

Public Comment: Mr. Hughes advised that he was attending the Nevada Preparedness Summit next week; he would be meeting with the State regarding the flood mitigation and he had a meeting with the Red Cross.

15. **Beth Cichowlaz, Public Administrator** – For consideration and possible action relative to department update.

Ms. Cichowlaz advised that she established a bank account for the large estates that she serviced; all of the estate accounts had been closed out.

Commissioner Hoferer asked if the accounts were being set up with the county ID number.

Public Comment: None

17. **Kirk Bausman, Chairman Hawthorne Industrial Airport/Mineral County Airport Land Use Advisory Committee** – For consideration and possible action relative to Race Track Lease Violations, Scott Moderson lessee.

Mr. Hamrey advised he was filling in for Mr. Bausman; Mr. Moderson violated the Race Track Lease by doing work that was not approved by the Airport Board; the construction that was done was red tagged by the Building Inspector and he was supposed to have insurance which he does not have.

A letter from Mr. Moderson was read into the record relative to his inability to get insurance and the facility being in jeopardy of never being developed.

Mr. Hamrey advised that he was sent a letter regarding the violations; according to the lease agreement Mr. Moderson should be notified regarding the removal of his personal property.

District Attorney Sean Rowe asked Mr. Hamrey to fence the area for safety reasons.

A MOTION WAS MADE BY Commissioner Hoferer, seconded by Commissioner Price and unanimously carried by the Board to find Mr. Moderson in breach of his lease agreement executed Nov. 18 2015.

Public Comment: None

18. **Amber Torres, Chairman Walker River Paiute Tribe** – For consideration and possible action relative to return of Native American Artifact.

Amber Torres was present; she advised this was a Historic Artifact that should be replaced in its original spot.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to return the 1864 Land Survey Boundary Stone back to Walker River Paiute Tribe.

Public Comment: None

19. **Jeff Barrow** – For consideration and possible action relative to approving Jay Woods as a member of the Mina Town Advisory Council.

Mr. Barrow was not in attendance, but a letter was sent as backup.

A MOTION WAS MADE BY Commissioner Price, seconded by Commissioner Hoferer and unanimously carried by the Board to take the Mina Town Advisory Council recommendation and appoint Jay Woods as a member.

Public Comment: None

20. **Earlin Milschewsky** – For consideration and possible action relative to the eight point tie down for Manufactured Homes.

Item was removed.

21. **Honorable Christopher Nepper, Clerk - Treasurer** – For consideration and possible action relative to a county donation for paint at the Boys and Girls Club.

Mr. Nepper advised that the school was donating a sander and wax for the floors; they were asking for \$1,000 for paint.

District Attorney Sean Rowe advised that Mr. Nixon volunteered to donate paint.

23. **Closed Session** – Pursuant to NRS 288.220 to discuss/review all labor/bargaining unit contracts, grievances and negotiations.
24. **Open Session** – Discussion and possible action relative to all labor/bargaining unit contracts, grievances and negotiations.

District Attorney Sean Rowe advised that he had received requests for negotiations from Local 39 and the Sheriff's Association.

Commissioner Price advised the Dispatchers just put a letter regarding negotiations in the Commissioner's boxes.

TIME SPECIFIC ITEMS:

10:00 AM Mike McNeill – For consideration and possible action relative to the selection of a Contractor to install a projection screen at the USO, including installing of 4 outlets (3 in the kitchen) and labeling all circuit breaker panel breakers.

Mr. McNeill advised the Projection Screen was \$3500 and they had \$1,500 for installation; he advised there were three contractors who expressed interest in the installation, he asked who was going to pick the contractor.

Mr. Hamrey stated he had advised Mr. McNeill that for safety reasons they needed to know if there was enough support for the screen. Discussion ensued.

Stacy Emm advised that the contractor should be able to assess the site.

Commissioner Hoferer asked if the list of contractors had been created.

Mr. Hamrey advised there was tentative list.

Discussion ensued relative to the procurement policy.

Staci Emm advised that she thought the procurement policy should be revisited, because it gave all the authority to the Public Works Directors and the Department Heads.

Mr. McNeill advised they could wait on the installation because it looks like the vendor cancelled the order; he needed a general contractor because they need to install outlets in the kitchen.

Commissioner Price advised Mr. McNeill to put in a trouble call with Public Works.

The Board requested placing the County Procurement Policy back on the agenda on March 6, 2019.

12:30 PM Regional Transportation Commission

1:30 PM Honorable Board of County Commissioners – For consideration and possible action relative to nuisance complaint for Parcel # 001-391-05.

Mr. Fontaine advised that the bags of cans had been moved and he had notified the Sheriff's Office on January 16, 2019 for the unregistered vehicle.

Commissioner Hoferer asked if the nuisance complaint forms had been placed on the Web-site.

Mr. Fontaine advised that Mr. Towe was putting in the nuisance tip line; it will go to the Building Inspector and his liaison.

10th and sunset owner is going to move or sell the building.

Commissioner Hoferer asked about the Closed session listed on this agenda item.

Mr. Rowe advised taking this verbage off; he read the NRS to the Board.

Cherrie George commented that in the past it was said that an outstanding rate was not given because it did not leave room for improvement; she thinks that if you rate a person based on what is on the form it could reflect an outstanding score otherwise the language on the form needed to be changed.

Commissioner Hoferer stated that she doesn't feel that way.

The Board evaluated Ms. George on Safety, Quality and Quantity of work , Teamwork Initiative and Motivation, Time Management, Job Knowledge and Leadership skills.

The Board asked about participation at the Senior Center.

Commissioner Hoferer asked about cross training and grant management and her cash balance.

Ms. George stated her goals were to continue to manage and obtain grants for the Senior Services and to remind the governing board how essential the Senior Center was to the community. \$1,011 a month

Ms. Hoferer stated she was floored about her comment that 40% of the clients were below the poverty level at \$1,011 a month.

The Board inquired about the vehicles.

Ms. George that her busses were in need of work they have taken them to Fallon, Reno and Public Works; a grant match for this would be a 20% match; she can't apply for an NDOT grant without showing the match money had been approved; she might look into State Transportation Program; the Meals on Wheels vehicles are also starting to have problems. She is going to ask for 30,000 at budget time.

The Board asked about getting a vehicle from another county.

3:00 PM Honorable Board of County Commissioners – For consideration and possible action relative to conducting annual Performance Evaluation of Mineral County Fire Chief Chris Lawrence, including, but not limited to possible promotion, endorsement engagement, retention, termination, suspension, demotion, and reduction in pay, reprimand or “no action.” (Closed session may be held to consider character, alleged misconduct, professional competence, and physical or mental health pursuant to NRS 241.030.)

The Board evaluated Mr. Lawrence on Safety, Quality and Quantity of work , Teamwork Initiative and Motivation, Time Management, Job Knowledge and Leadership skills.

Commissioner Hoferer asked why a new Medical Director needed to be hired.

Mr. Lawrence advised that Dr. Dees stepped down, they now have a Dr. Fong out of Reno.

The Board asked about any issues in the out-lying communities.

Commissioner Price would like to see a community program for smoke detectors, there are grants out there for this; he feels this would be a good public relations.

Commissioner Hoferer asked how the Extinguisher training went.

like to have a commissioner involved in the discussion; they collect revenue on the youth programs in the county and when that revenue isn't collected it fall back on to the county for the registration fees. the Board advised getting on the agenda right after the vouchers to appoint a liaison.

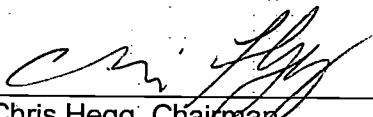
Emergency Manager Patrick Hughes had an invitation from the community of Walker Lake for a community preparedness meeting; he advised the Pastor was willing to list the church as a shelter; they were working on a shelter and a Community Emergency Response Team.

Commissioner Recognition – Commissioner Hoferer would like to recognize Bret Charlie he retired with 22 years of service, and she would like to wish him all the best.

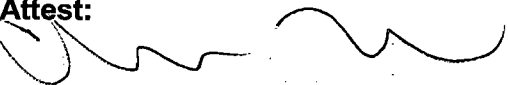
There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, February 20, 2019 at 9:00 AM.

A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: 
Chris Hegg, Chairman

Date: Feb 13, 19

Attest:

Christopher Nepper, Clerk of the Board

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