



Board of Mineral County Commissioners

Hawthorne, Nevada

April 4, 2018

The Honorable Board of Mineral County Commissioners met this day in a recessed session with the following people present:

Honorable Jerrie Tipton	Chairman
Honorable Chris Hegg	Vice-Chairman
Honorable Christopher Nepper	Clerk-Treasurer

Absent: Honorable Garth Price Member
 Honorable Sean Rowe District Attorney

1. Pledge of Allegiance and Safety Message

Pledge of Allegiance was led by Fire Chief Chris Lawrence.

Safety Message was given by Emergency Manager Patrick Hughes relative to safe driving.

2. Public Comment - None

3. Approval of Agenda/Necessary Changes

Commissioner Tipton advised RTC was cancelled for today and requested placing on the next agenda; it should only take a half hour.

A MOTION WAS MADE BY Commissioner Tipton and seconded by Commissioner Hegg to approve the agenda with the necessary changes. A vote of the Board disclosed the following:

Ayes: Commissioners Tipton, Hegg

Nays:

Abstain:

Absent: Commissioner Price

Motion carried and so ordered

Public comment: None

4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor’s Cash Report by Fund presented for review, discussion and possible action.

Accounts Payable Vouchers were presented for review.

Ms. Hoferer advised they sent an email to the departments requesting their monthly reports be turned in; \$525,000 came in \$216,000 going out in vouchers; they had received the Pershing voucher for 20%, when the cash flow was better they would process if the Board wanted to approve.

5. Honorable Board of County Commissioners – Review of FY 2017-18 and 2018-19 Budget Estimate and recall of Departments as necessary.

Ms. Hoferer advised they received the latest Proforma report; there was a large reduction in the form of an abatement of \$283,000 on new property that was not subject to abatement until this year.

Kevin Chisum advised he had received a phone call from the new owners of Luning Solar regarding an unsecured tax bill; the state did a preliminary appraisal report, after the green energy abatement it should generate a personal property tax bill of about \$634,095; the General Fund should get \$356,843.

Commissioner Tipton asked if this was for current fiscal year or the next fiscal year.

Mr. Chisum advised it would be for 2018-19 but they may be able to bill them under new construction for the gap between what was billed on a year old assessment.

Ms. Hoferer advised the state could not tell them where the abatement figure came from; the shortfall was back to \$714,000 without the PILT transfer of 500,000; they were at \$214,401; the District Attorney’s budget for contract services still had a 3% raise along with an anniversary date increase,

they will let the District Attorney know they would be doing an adjustment for the 3%; there was a miscalculation in the Undersheriff salary of \$9,400; so there was \$13,000 that could be taken off the \$714,000; there was an increase of \$742,000 in the General Fund Expenditures from last year to this year and a decrease in the revenue of \$204,000.

Commissioner Tipton advised the \$88,000 of Marijuana money from state was received.

Ms. Hoferer advised the Public Hearing for the final budget was on May 19, 2018; she advised to schedule the transfer from PILT and to schedule \$250,000 Possessory Use tax from the Solar Energy to balance the budget.

Commissioner Price attended by phone for this agenda item.

Commissioner Tipton advised the Department of Taxation had asked for hearing on May 8, 2018 with the Commissioners and Assessor. It will be a recessed meeting because they will all be together.

A MOTION WAS MADE BY Commissioner Tipton and seconded by Commissioner Price to approve to schedule a transfer from PILT of \$500,000 and to schedule \$250,000 from Luning Solar to balance the budget.

A Vote of the Board disclosed the following:

Ayes: Commissioners Tipton, Hegg
Ayes: Commissioner Price – attended by phone
Nays:
Abstain:
Absent:

Motion carried and so ordered

Public Comment: None

6. Reports and Correspondence - None

7. Minutes of – March 19-22, 2018 and March 28, 2018 for review and possible action.

Minutes of March 28, 2018 were presented for review.

A MOTION WAS MADE BY Commissioner Tipton and seconded by Commissioner Hegg to approve the minutes of March 28, 2018 as presented. A vote of the Board disclosed the following:

Ayes: Commissioners Tipton, Hegg
Nays:
Abstain:
Absent: Commissioner Price

Motion carried and so ordered

Public Comment; None

8. Business License Applications – The following applications will be presented for discussion and possible action.

A. Kaktovik Inupiat Corporation; Marsh Creek LLC; 2000 E. 88th Ave., Anchorage, AK 99507-3804; New Applicant

A MOTION WAS MADE BY Commissioner Hegg and seconded by Commissioner Tipton to approve the Business License Application for Marsh Creek LLC. A vote of the Board disclosed the following:

Ayes: Commissioners Tipton, Hegg
Nays:

Abstain:
Absent: Commissioner Price

Motion carried and so ordered

Public Comment: None

A MOTION WAS MADE BY Commissioner Tipton and seconded by Commissioner Hegg to recess the Board of County Commissioners and to convene the Liquor Board. A vote of the Board disclosed the following:

Ayes: Commissioners Tipton, Hegg
Nays:
Abstain:
Absent: Commissioner Price

Motion carried and so ordered

Public comment: None

9. **Liquor License Applications** – The following applications will be presented for discussion and possible action.

Sheriff Randy Adams present
Yaneth Castillo; special liquor license

A MOTION WAS MADE BY Sheriff Adams and seconded by Commissioner Hegg to approve the special Liquor License application for Yaneth Castillo. A vote of the Board disclosed the following:

Ayes: Commissioners Tipton, Hegg
Nays:
Abstain:
Absent: Commissioner Price

Motion carried and so ordered

Public Comment: None

A MOTION WAS MADE BY Sheriff Adams and seconded by Commissioner Hegg to reconvene the Board of County Commissioners. A vote of the Board disclosed the following:

Ayes: Commissioners Tipton, Hegg
Nays:
Abstain:
Absent: Commissioner Price

Motion carried and so ordered

Public Comment: None

10. **Schyler Hagen** – For consideration and possible action relative to the relocation of freezer located at 525 W9th Street to the Cooperative Extension Office at 205 South A Street.

Staci Emm, Cooperative Education advised there was a freezer at the Armory that was utilized by Juvenile Probation that they would like to use for their Veggies for Seniors; they are not sure what department it belongs to; they would have to do some electrical and cement work.

Eric Hamrey advised Public works could not move the freezer.

The Board stated they did not have a problem with them using it, but to look into who it belonged to and how to move it.

11. **David Ziegler** – For consideration and possible action relative to request for donation for Hawthorne Pop Warner.

The Board tabled this item until Mr. Ziegler could attend.

12. **Cherrie George, Senior Services Administrator** – For consideration and possible action relative to acceptance of Aging and Disability Services Division (ADSD) FY 2018 Nutrition Services Incentive Program (NSIP) supplemental award of \$3,691.

Ms. George advised this was the second supplemental award they had received; the original amount received was \$3647, the total grant award so far was 9,800

A MOTION WAS MADE BY Commissioner Hegg and seconded by Commissioner Tipton to approve the Aging and Disability Services Division (ADSD) FY 2018 Nutrition Services Incentive Program (NSIP) supplemental award of \$3,691.

A vote of the Board disclosed the following:

Ayes: Commissioners Tipton, Hegg
Nays:
Abstain:
Absent: Commissioner Price

Motion carried and so ordered

Public Comment: None

13. **Patrick Hughes, Emergency Manager** – For consideration and possible action approval of County Master Safety Manual.

The Board stated they liked the Synopsis and requested he send every department head a copy to review.

Mr. Hughes gave an overview of the County Master Safety Manual he was developing.

The Board advised putting back on the agenda on April 18, 2018; discussion ensued regarding the benefits to the county.

14. **Staci Emm, Extension Educator** – For consideration and possible action relative to discussion and presentation of 2017 Cooperative Extension Annual Report.

Staci Emm gave an update on the Cooperative Extension program. Discussion ensued.

15. **Quarterly Departmental “Look Ahead” Projections/Reports** – For consideration relative to projects/reports and the status of current/open grant funded projects presented to the Board by County Department heads as follows, (Public comment following):

- **Honorable Kevin Chisum, Assessor** advised they working to achieve compliance with the statutes, he was re-examining the green energy contract; resolving disputed tax bills; going through vault and getting rid of things that are no longer required to keep; he and Kelly Rosemore would be attending the Assessors conference; they would be testing to become certified.
- **Honorable Christopher Nepper, Clerk-Treasurer** advised 693 delinquent tax letters were sent out; working on election; Commissioner Tipton advised the property in Schurz was redeemed yesterday.
- **Honorable Sean Rowe, District Attorney** - Absent
- **Honorable Jay Gunter, Justice of the Peace** - Absent
- **Honorable Christine Hoferer, Recorder Auditor** advised they were still working on the budget; Monday would be working on the new recording system.
- **Honorable Randy Adams, Sheriff** gave an update on the Traffic Safety grant; and advised there was someone interested in one of his positions.
- **Craig Tippens, Chief Juvenile Probation Officer**- Absent
- **Mike Fontaine, Building Inspector**- provided a written report, he advised he was working on the conversion of Manufactured Homes regarding foundations and the revision of the nuisance

ordinance, discussion ensued; Commissioner Tipton advised working with the Assessor on the conversion and to get the nuisance ordinance on the agenda for May 2 in the morning and 5:30 PM and schedule another meeting at the planning commission; was going to a meeting for the remapping of Hawthorne.

- **Cherrie George, Care & Share** advised their grant funding was current and up to date, they had a site assessment last week, deficiencies were found but mostly at the Mina site; they were already correcting some of the problems. It will involve some money.
 - **Carla Hemmer, CAHS** - Absent
 - **Mike James, Public Guardian** provided a written report; he gave a client update and advised the Board the Deputy Public Guardian would be going to the Guardianship conference.
 - **Beth Cichowlaz, Public Administrator** - Absent
 - **Chris Lawrence, Fire Department** gave an update on the equipment, training and programs; they were landscaping the Firehouse and getting ready for Armed Forces Day; OSHA consultant had been here; he was attending a grant writing class. he attended the Hospital Fire Drill; he was asked by the State Fire Marshal's Office to host classes; they were selling the aluminum from out of service bottles.
 - **Patrick Hughes, Emergency Management** gave the Board an update three pending LEPC grants.
 - **Larry Grant, Hawthorne Utilities** gave an update on water, sewer and the upcoming projects advised the annual landfill inspection was on the 12th ; said he was shocked at the amount of oil coming into the mina area; the trash truck was down again; working with the desert clean-up; was still having problems with the aerators; they were going to start hydrant flushes in late April;
 - **Courtney Oberhansli, Library** - Absent, provided a written report.
 - **Kathy Kachelries, Museum** advised she was stocking the gift shop; made a new scope of work to apply for the Courthouse grant; it was getting busier.
 - **Christina Boyles, Parks & Recreation** provided a written report, advised she had an employee out for maternity leave, she would be interviewing to fill the second program aide; there was over 400 kids at the Easter egg hunt; golf program meeting moved; looking into party rental at the YCAC; going to attend a Certified Operator class in May.
 - **Wanda Nixon, Public Health Nurse** – provided update on mental health; preschool screening; public health preparedness and the many meetings she will be attending; advised she was not going to be doing CPR instruction any longer; asked if they could get some parking protection at the building.
 - **Eric Hamrey, Public Works/Road/Airport** provided a written report regarding the building maintenance; cemetery fence; little league field and pool; they were cutting trees at courthouse; replacing street signs; starting Forrest Service grant; the Airport grant done; the announcement was going out regarding the paving of the roads; they had been to Walker Lake several times. Secure Rural School was funded for the next two years; OSHA safety consultant was here, he plans on having him go through the county and the pool; he was going to contact BLM concerning the boat launch match money.
16. **Honorable Jerrie Tipton, County Commissioner** – For consideration and possible action relative to selection of Public Defender for Mineral County for fiscal year 2018-19, agreement on contract amount and duration.

Commissioner Tipton advised there was one bid from John Oakes, the current public defender; the bid was for \$105,000; the Board continued item until April 18, 2018.

17. For consideration and possible action relative to writing a letter from the Board requesting an increase in funding for Emergency Manager salary and benefit reimbursement.

Commissioner Tipton advised this item was discussed during budgets, but needed to be agendized.

A MOTION WAS MADE BY Commissioner Hegg and seconded by Commissioner Tipton to have the Clerk-Treasurer write a letter from the Board to Emergency Management Performance Grant Administration requesting a pay increase in the allocated funding.

A vote of the Board disclosed the following:

Ayes: Commissioners Tipton, Hegg
Nays:
Abstain:
Absent: Commissioner Price

Motion carried and so ordered

Public Comment: None

18. For consideration and possible action relative to a Memorandum of Understanding between Mineral County and the Bureau of Land Management regarding the development of the Resource Management Plan Amendment and Environmental Impact Statement for the Proposed Nevada and Northeastern California Greater Sage-Grouse Resource Management Plan Amendment.

Commissioner Tipton provided a back ground on the RMP and the reason for the need of a Memorandum of Understanding with the BLM.

A MOTION WAS MADE BY Commissioner Hegg and seconded by Commissioner Tipton to draft a Memorandum of Understanding between Mineral County and Bureau of Land Management regarding the development of the Resource Management Plan Amendment and Environmental Impact Statement for the Proposed Nevada and Northeastern California Greater Sage-Grouse Resource Management Plan Amendment

Ayes: Commissioners Tipton, Hegg

Nays:

Abstain:

Absent: Commissioner Price

Motion carried and so ordered

Public Comment: None

19. **Closed Session** – Pursuant to NRS 288.220 to discuss/review all labor/bargaining unit contracts, grievances and negotiations. Not needed
20. **Open Session** – Discussion and possible action relative to all labor/bargaining unit contracts, grievances and negotiations. Not needed

TIME SPECIFIC ITEMS:

12:30 PM **Regional Transportation Commission** - cancelled

Board of Highway Commissioners – Not needed

Public Comment - None

Commissioner Recognition – Commissioner Hegg would like to award \$300 from the commissioner recognition line item to the Mineral County Fire Department Cadet Program.

NOTE: Persons attending the meeting who are disabled and require special accommodations or assistance are requested to notify the County Clerk's Office, PO Box 1450, Hawthorne, NV 89415 or by calling 945-2446 no later than three (3) days prior to the meeting.

Mineral County is an equal opportunity provider and employer. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in

languages other than English.

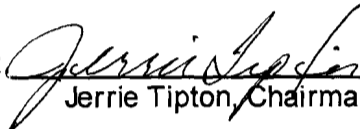
To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail

There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, April 18, 2018 at 9:00 AM.

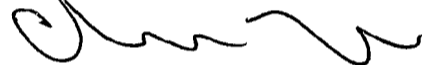
A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: 
Jerrie Tipton, Chairman

Date: 4.18.18

Attest:


Christopher Nepper, Clerk of the Board