



# Board of Mineral County Commissioners

Hawthorne, Nevada

May 16, 2018

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:\_\_\_\_\_

Honorable Jerrie Tipton	Chairman
Honorable Chris Hegg	Vice-Chairman
Honorable Garth Price	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

**1. Pledge of Allegiance and Safety Message**

Pledge of Allegiance was led by Commissioner Price

Safety Message was given by Emergency Manager Patrick Hughes relative to safety during Public Assemblies.

**2. Public Comment**

Senior Services Director Cherrie George advised the June 2, 2018 Flea Market at the Senior Center was postponed until a later date.

**3. Approval of Agenda/Necessary Changes**

Item 12 moved to June 6, 2018 meeting and item 27 were removed from the agenda.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the agenda with the changes as discussed.

**4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor's Cash Report by Fund** presented for review, discussion and possible action.

Accounts Payable Vouchers were presented for review by Deputy Teresa McNally, she advised they had two vouchers from the Sheriff's Office that needed their signatures and Capital Outlay forms.

Recorder Auditor Christine Hoferer advised the Public Hearing for the Budget was Monday; there was a voucher for \$3,800 for the previous Park and Recreation Directors unemployment claim and she needed to know where to pay it from; she would make the changes; she also had an item on the June 6, 2018 agenda to discuss Tyler Technologies.

The Board revisited this item so the County Credit Card bill could be signed.

**5. Treasurer's Accounting Fund Summary Balance Report and Financial Horizon Credit Union Accounts Report** – presented for review, discussion and possible action.

Treasurer's Accounting Fund Summary Balance Report and Financial Horizon Credit Union Accounts Reports were presented for review.

**6. Reports and Correspondence - None**

**7. Ana Fitzgerald, Hawthorne Utilities Office Manager** – For consideration and possible action relative to the Appointment of Solid Waste Review Board Members for the 2018 appeal process for the Landfill Assessment for fiscal year 2018-2019.

Ana Fitzgerald, Hawthorne Utilities Office Manager read a letter to the Board relative to the member appointments of the Solid Waste Review Board.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to accept the recommended appointments of the Solid Waste Review Board members as listed in the letter.

**8. Minutes of May 2, 2018** for review and possible action.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the minutes of May 2, 2018 as presented.

**9. Kenneth Collum** – For consideration and possible action relative to the BLM program updates.

Mr. Collum gave an update on Geothermal, Mining, Grazing, Public safety and recreation; he asked for information relative to the boat ramp, he also advised the 90 day public comment period was going on now for the Navy's 90,000 acre amendment to the existing application, this was mainly in NYE county.

Commissioner Tipton asked Mr. Collum to remind the exploration companies they need a Business License and potentially a Special Use Permit; she also advised the Navy was trying to turn airspace into a Military Operation Area (MOA).

**10. Business License Applications** – The following applications will be presented for discussion and possible action. (Public comment following each application):

- A. **Holly Qualls**; Speech Pathology Solutions, LLC; PO Box 1733, Hawthorne, NV; New Applicant

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license application for Speech Pathology Solutions, LLC.

- B. **Mollie Moody**; Moody, Inc.; PO Box 427, Hawthorne, NV; New Applicant

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the business license application for Moody, Inc.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried to suspend the Board of Commissioners and convene the Liquor Board.

**11. Liquor License Applications** – The following applications will be presented for discussion and possible action.

- A. **Cassie Dore**; Mr. Beane's; 768 E. Street, Hawthorne, NV ; Special Liquor License

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the liquor license application for Mr. Beane's.

- B. **Cassie Dore**; Barley's; 822 Sierra Way, Hawthorne, NV ; Special Liquor License

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the liquor license application for Barley's.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried to suspend the Liquor Board and to reconvene the Board of Commissioners.

**12. Randy Adams, Sheriff** – For consideration and possible action relative to approval of a new Jail video system.

Item continued until June 6, 2018.

**13. Franklin Wilkerson, 11<sup>th</sup> Judicial Court Clerk and Administrator** – For consideration and possible action relative to the amended Fiscal Year 2019 and 2020 Hearing Master Budget Request 11<sup>th</sup> Judicial District Court.

Mr. Wilkerson advised child support was paid by the state so Mineral County would not have to find money for the Child Support Hearing Master Budget, but he needed the contract to be signed.

District Attorney, Sean Rowe explained the Hearing Master was the intermediary judge that reviewed initial child support applications changes and adjudicates arrears; his office in conjunction with the state has been involved in this program for years, this portion of the program was carried by the state.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the signing of the amended Fiscal Year 2019 and 2020 Child Support Hearing Master Budget Request, 11<sup>th</sup> Judicial District Court.

14. **Patrick Hughes, Emergency Manager** – For consideration and possible action relative to approval to proceed in the creation of a County Safety Committee by sending letters of invitation to the various county departments.

Mr. Hughes provided information regarding the creation of a Safety Committee. Discussion ensued.

Public Comment: Ms. Hoferer questioned the amount of people on the committee, she thought 15 people was to many to get anything accomplished, she also thought the policy manual needed a lot of attention.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to move forward with the Safety Committee upon the District Attorneys approval of the documents.

15. For consideration and possible action relative to approval of FY 2019 United We Stand Grant submission from Mineral County Local Emergency Planning Committee, Submission date is 5/1/2018.

The Board advised this was a forgiveness ticket; the submission date was May 1, 2018.

Mr. Hughes advised the grant would be used for equipment for a Fire Department Rescue Task Force; the grant amount was \$18,823.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the submission of FY 2019 United We Stand Grant.

16. **Cherrie George, Senior Services Director** – For consideration and possible action relative to approval and necessary signature on an Intrastate Interlocal Contract between the Department of Health and Human Services, Division of Welfare and Supportive Services, and Mineral County Senior Services, for the purpose of providing clients with assistance in completing Energy Assistance Program applications.

Ms. George advised it was a renewal of a four year contract that would expire at the end of June; she stated she sent a copy to the District Attorney but had not heard back from him.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the contract contingent upon review from the District Attorney.

Public Comment: None

17. **Kevin B. Chisum, Assessor** – For consideration and possible action relative to approving a change in value for Luning Energy/Liberty Utilities account #PI 745.

Mr. Chisum advised Luning Energy had been under assessed in 2016; the land value changed from \$25,506 to \$1,514,500; improvements went from 0 to \$37,551,400; the total value now was \$39,065,900; after the 55% abatement by the state the new assessment value was \$17,579,655, the supplemental tax bill had been generated, the total of which was \$642,481,85; he needed approval to change the value on the roll; he was waiting for the appraisal report from the State for 2015-16 tax year and the amount of improvements then he can go back a year and generate a tax bill, for around \$204,000.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to change the values for Luning Energy/Liberty Utilities on the roll as presented.

Public Comment: Ms. George asked if the County lost out on money.

18. **Eric Hamrey, Public Works Director** – For consideration and possible action relative to review, approval and signature for FAA Agreement for Transfer of Entitlements (FAA Form 5100-110).

Dan McPeake, Public Works Foreman provided documents to the Board.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve turning funds that Mineral County had not used back to the FAA for use by Lincoln County.

Commissioner Price amended the motion.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by

the Board to approve turning funds that Mineral County had not used back to the FAA for use by Lincoln County and to have the Chairman and District Attorney sign.

19. **Christina Boyles, Park and Recreation Coordinator** – For consideration and possible action relative to moving forward with and possible accepting a Pool/ Pact Risk Management Grant to purchase safety equipment for the Mineral County Swimming Pool.

Ms. Boyles advised she had applied for a Pool/ Pact Risk Management Grant; Pool Pact recommended the grant to purchase equipment that was out of compliance; she wants to buy two non-conductive ladders and four Life Guard stands; it is a reimbursable grant of \$6,500 with a 25% match; the pool bromine tank needs to be replaced.

Ms. Hoferer advised Pool Pact had changed their application process, her office had not been informed of this grant, the contacts were listed wrong; now her office has to find funding at the end of the fiscal year; it also has been the Board's policy to have Board approval to apply for a grant; she advised there was not enough cash flow to run through the Park and Recreation budget.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Hegg, seconded by Commissioner Price and unanimously carried by the Board to approve the Pool/ Pact Risk Management Grant to purchase safety equipment for the Mineral County Swimming Pool to be paid out of Miscellaneous Grant Fund within the General Fund.

20. **Mark Nixon, Chairman Mineral County Regional Planning Commission** – For consideration and possible action relative to approval of CC Communications construction of Multi-Point Gigabit Service Tower.

Mr. Nixon advised tower was proposed to be on County property so there wasn't a need for a special use permit; the height of the tower might have been an issue but there was no air restrictions; it was a County Commissioner decision

Mr. McPeake provided information from Chris Knox at Armstrong Consulting; their recommendation was for the tower contractor to submit form 7460 to the FAA website relative to insure the tower would not pose a hazard to air traffic; they recommended the County wait for a determination letter issued by the FAA; the process takes 6 to 8 weeks.

Commissioner Tipton asked if the tower was for County use only.

Jim Nugent of CC Communications advised it was to provide service for agencies and residential service; this was because of the NV Energy delay.

District Attorney Sean Rowe advised he would like to see an agreement between CC Communications and the County, he advised trading carefully since it could be a benefit to the public and competition with the local businesses; he advised the board could approve contingent upon approval from the FAA.

Public Comment: Harold Dimmick asked about the location and the height, advised it was illegal to fly drones in Mineral County.

Mr. Nugent advised it was at the Mineral County Maintenance yard and the height was 90 ft.

Ms. Hoferer asked why the FAA would be concerned with the tower.

Commissioner Tipton advised it was because of the flight path issue.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the construction of a Multi-Point Gigabit Service Tower; contingent upon a cooperative agreement between Churchill County and Mineral County and approval by the FAA to show it poses no threat to Air Traffic.

21. **Steven Kelley** – For consideration and possible action relative to petition of Trust property for sale, Parcel #001-255-11.

Board advised they would wait to hear from Mr. Kelley.

22. **Kirk Bausman, Chairman HIA/MCALUAC** – For consideration and possible action relative to approval of new member David Ellis to fill vacancy on the Hawthorne Industrial Airport/Mineral County Airport Land Use Advisory Committee.

Commissioner Tipton read the letter of recommendation from the Airport Board.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to accept the Airport Board recommendation for David Ellis as a non-aviation member.

23. **Michael Stephens** – For consideration and possible action relative to Fireworks for July 4<sup>th</sup> celebration.

Mr. Stephens asked to continue this item on the agenda for June 6, 2018 in the morning.

24. **Honorable Christopher Nepper, Clerk-Treasurer** – For consideration and possible action relative to approval of revised Aging and Disability Services contract.

Mr. Nepper advised that he sent an email asking about the revisions but had not heard back; the only revision he saw had to do with the true-up at the end of the year.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the revised Aging and Disability Services contract contingent upon the District Attorney reviewing and have the chairman sign.

25. For consideration and possible action relative to appointment of Walker Lake GID Board member.

Commissioner Tipton read the letter from the Walker Lake GID Board.

Clerk-Treasurer advised the Shelley Hartman was running for a 4 year term; this was to appoint her for the remaining of the year.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to accept the Walker Lake GID board member recommendation.

26. **Honorable Garth Price, County Commissioner** – For consideration and possible action relative to review and renew MOU exchanging services w/School District.

Discussion ensued regarding the need to renew the MOU exchanging services with the School District. Commissioner Hegg thanked Mr. Gallegos for the help that was received for Armed Forces Day events.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve renewing the MOU exchanging services with the Mineral County School District and to have the Chairman to sign.

27. **Honorable Garth Price, County Commissioner** – For consideration and possible action relative to Public Works to set K-Rails at El Capitan and Barley's Sports Bar for Armed Forces Day events.

Item was removed.

28. **Honorable Jerrie Tipton, County Commissioner** – For consideration and possible action relative to a resolution regarding a potential "Lands Bill" if necessary for the I-11 discussion.

Commissioner Tipton advised when NDOT was here to discuss I-11 they mentioned that if it was necessary a Lands Bill would be addressed if they were going through areas that did not have easements; discussion ensued regarding a resolution on a Lands Bill; she will draw up the resolution and have the District Attorney review.

Public Comment: Harold Dimmick stated that doing a Lands Bill was like making a deal with the devil.

**A MOTION WAS MADE BY** Commissioner Hegg, seconded by Commissioner Price and unanimously carried by the Board to craft a resolution declaring Mineral County's desires if a Lands bill is necessary for the I-11 Corridor.

29. **Honorable Board of County Commissioners** – For consideration and possible action relative to possible amendment of Contractor Procurement Policy.

Dan McPeak gave the Board a question from Eric Hamrey regarding the Procurement Policy.

District Attorney Sean Rowe advised Engineering was a professional service and did not fall into public bidding.

Board advised putting this on the June 6<sup>th</sup> meeting.

30. **Closed Session** – Pursuant to NRS 288.220 to discuss/review all labor/bargaining unit contracts, grievances and negotiations.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to adjourn the Board of Commissioner and to go into closed session.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to reconvene the Board of Commissioners.

31. **Open Session** – Discussion and possible action relative to all labor/bargaining unit contracts, grievances and negotiations. Not necessary.

**TIME SPECIFIC ITEMS:**

- 10:00 AM Public Hearing** – For consideration and possible action relative to adoption of Ordinance 248A Bill 264 to create the Mineral County Board of Health and Health Officer.

Mr. Rowe advised this was the hearing to adopt and discuss Ordinance 248A Bill 264.

Public Comment: Harold Dimmick would like to know what the Board of Health was going to do and who was going to be on the Board.

Health Nurse Wanda Nixon would like to look into lung cancer and the issue of feral cats in the community; there was a meeting at noon on May 17, 2018 regarding a Pier Support Specialist application; she advised the Board would be comprised of the Commissioners, Sheriff, Ms. Nixon; she asked about the secretary position.

Mr. Rowe advised putting an item regarding the secretary on the agenda at their first meeting.

Mr. Dimmick asked about the collection of data attached to a person's name.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to adopt Ordinance 248A Bill 264 creating the Mineral County Board of Health.

- Immediately Following Mike Fontaine, Building Inspector** – For consideration and possible action relative to First Reading by Title Only, Revision of Mineral County Ordinance Title 8.40 (Nuisance).

Commissioner Tipton read by Title only, Mineral County Abatement of Real Property Nuisance Ordinance.

The Ordinance was proposed by Commissioner Price and the Public Hearing set for 1:30 and 5:30 on June 21, 2018.

- Immediately Following Pat McKay and Jeri Sylvestri** – For consideration and possible action relative to Parcel 008-074-01, Property Owners Board of Mallet.

Jeri Sylvestri advised there was a parcel deeded in 1973 where the homeowners of Mallet Subdivision paid for a private beach; the remaining home owners wanted the taxes waived and the previous assessor had done this; the new assessor advised them the taxes were not waived. The homeowners do not want this beach or use it; they would like the county to take the property back.

Assessor Kevin Chisum advised the deed was to an entity that was not organized so there was no one of authority to act on behalf of the owner; he read NRS 361.073 regarding exemptions and explained why they did not qualify for an exemption; he also explained this property extends to the water's edge, discussion ensued.

District Attorney Sean Rowe advised the Board that if the taxes were not paid then the County Clerk would do his duty and take at the end of three years.

Public Comment: None

- 1:30 PM Mineral County Insurance Committee** – For consideration and possible action relative to recommendation from the Mineral County Insurance Committee for Group Insurance renewal and County Funding for the Health Savings Account (HSA) for 7/1/2018 – 12/31/2019.

Brenda Jones, Chief Deputy advised the Insurance Committee met several times and their recommendation was to go with Hometown Health for medical, Kansas City Life for dental, Mutual of Omaha for Life and Long Term Disability, and VSP for vision, HSA to remain the same.

Kevin Monahan, LP Insurance Services advised there was a correction to the Cost Summary Page to show there was a 8.1% decrease which was approximately a \$90,000 reduction over the year; Medical was a 8.48% reduction saving approximately \$84,000 annually; Dental was a 11.74% reduction saving approximately \$8,000 annually; Vision was a 5.21% increase for a \$740 increase annually; Life Insurance went from \$16,000 to \$25,000 for an increase of \$2,400 annually; Long Term Disability was a .68% reduction saving \$66 annually; HSA to remain at the \$1,250 annually. The Insurance Committee voted for an 18 month contract for Medical, Dental, and Vision. Life and Long Term Disability renews in 2021.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the Insurance Committee's recommendation as presented.

**Immediately Following** Tania Pomeroy – For consideration and possible action relative to a petition to sell parcel #005-250-06.

Ms. Pomeroy advised this parcel was 33 acres located behind the Roadrunner Motel and the Rock Shop in Schurz, Nevada.

Commissioner Tipton advised Ms. Pomeroy of the procedure for buying county owned property relative to appraisals and surveys.

Mr. Rowe advised a resolution would have to be made to sell the property.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to move forward with parcel #005-250-06.

**Board of Highway Commissioners** – Not Necessary

**Public Comment** - Mr. Chisum stated the certification education funds were inadequate, he ordered a cam to do classes online, the Basic Appraisal class was \$500 for 30 accredited hours and he had two employees that needed the classes. And they would need continued education every two years. The Board advised bringing information to the budget meeting.

Commissioner Tipton stated she was asked to give a large thank you to Sean Rowe, Christopher Nepper and Randy Adams and Mike James for their extracurricular activity on raising money for the children's Armed Forces Day events.

**Commissioner Recognition** - Commissioner Price wanted to thank the Road Dept and Utilities for their work this week and next week due to Armed Forces Day and to have a good weekend and to be responsible.

There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, June 6, 2018 at 9:00 AM.

A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

**Approved:** Board of County Commissioners

By: Jerrie Tipton  
Jerrie Tipton, Chairman

Date: 6.6.18

**Attest:**  
Christopher Nepper  
Christopher Nepper, Clerk of the Board

**NOTE: Persons attending the meeting who are disabled and require special accommodations or assistance are requested to notify the County Clerk's Office, PO Box 1450, Hawthorne, NV 89415 or by calling 945-2446 no later than three (3) days prior to the meeting.**

Mineral County is an equal opportunity provider and employer. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).





## Board of Mineral County Commissioners

Hawthorne, Nevada

May 21, 2018

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Jerrie Tipton	Chairman
Honorable Chris Hegg	Vice-Chairman
Honorable Garth Price	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

**Absent:** Honorable Sean Rowe District Attorney

### 1. Pledge of Allegiance and Safety Message

Pledge Of allegiance was led by Commissioner Hegg

Safety Message was given by Fire Chief relative to safe driving.

### 2. Public Comment - None

### 3. Approval of Agenda/necessary changes

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the agenda as presented.

### 4. Honorable Board of Mineral County Commissioners – For consideration and possible action relative to moving meeting dates to accommodate the Change of Command on June 20, 2018 and July 4, 2018.

Discussion ensued regarding the change of meeting date due to the Change of Command on June 20, 2018 and the July 4<sup>th</sup> holiday.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to move the Commissioner Meeting from June 20 to June 21, 2018.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to move the Commissioner Meeting from the July 4, to July 11, 2018.

### TIME SPECIFIC ITEMS:

**9:00 AM Public Hearing** for 2018-2019 Tentative Budgets for Mineral County, the Towns of Hawthorne, Mina, Luning and Walker Lake to include any action necessary regarding revenue/expenditure adjustments to be reflected in the 2018-2019 Final Budgets.

Christine Hoferer, Recorder Auditor advised the ending fund balance was \$362,722 but there were changes to the budget for FY 2018-19 there would be an increase of \$13,000 to General Expense for travel costs that Tyler Technologies had not added; Hawthorne Utilities would be adding travel costs to their budget also; \$25,000 increase to District Court for the new Public Defender Contract; \$2,100 increase to the District Attorney budget for the Deputy District Attorney anniversary increase, the District Attorney may request an additional increase of 2.5%; \$7,500 increase for FY 2017-18 for Unemployment; the Litigation expense budget of \$40,000 was being moved from the District Attorney budget back to the General Expense budget. This would be a total of \$47,600 to the General Fund; the required ending fund balance was \$277,486.

Chris Lawrence, Mineral County Fire Chief advised his Hawthorne Town Fire Services and Supplies budget was going to be about \$6,000 over budget, due to fire extinguisher maintenance.

Ms. Hoferer advised Mr. Lawrence to keep charging to the line item and they would augment at the end of the year.

Ana Fitzgerald, Hawthorne Utilities Office Manager advised she needed to increase her budget for Tyler Technology travel; she was increasing her Water Restricted budget from \$35,000 to \$44,525.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve an additional 9,525 to Hawthorne Utilities Water Restricted fund for Tyler Technologies travel.

Kevin Chisum, Mineral County Assessor advised he would like to change his Travel and Training to \$3,000 each; his Travel budget was at \$1,500 and the Training budget was at \$2,000; he needed to raise the budget for certification classes; he also advised he was looking into purchasing a vehicle because they have two reappraisal areas to cover this year.

Commissioner Price asked if they would be seeing certifications.

Mr. Chisum advised that he was temporary certified for two years and Kelly Owens was temporary certified for one year.

Discussion ensued relative to negotiating with the State to do the appraisals that were required.

Mr. Chisum advised that if the State did the appraisals on the bigger accounts then there would be a good base to continue with. He would like negotiations to be between the Commissioners and the State.

Courtney Oberhansli, Library asked if she could hire for her open position before July 1<sup>st</sup>.

The Board advised her to go ahead and hire.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to amend the final budget with the numbers presented to include the additional \$2,500 to the Mineral County Assessor Travel and Training Budget.

	FY 2017-18	FY 2018-19
100-010-		+\$13,000
100-201-53316		+\$25,000
100-205-51100		+ \$2,100
100-004-53331		+ \$1,500
100-004-53381		+ \$1,000
100-097-56651	+\$7,500	
Total	\$7,500	\$42,600

**Board of Highway Commissioners** - Not Necessary

**Public Comment - None**

**Commissioner Recognition** – Commissioner Tipton would like to recognize the people who helped with the Armed Forces Day celebration; on May 31 the Commissioner’s have been invited to the Ribbon Cutting for Isabel Pearl mine.

Christine Hoferer, Recorder Auditor advised the Department of Taxation sent a letter praising Hillary Pellet on the submitted budget.

Commissioner Price wanted to thank Ms. Hoferer and Ms. Pellet for the work on the budget; he received numerous phone calls regarding Armed Forces, he would like to thank Hawthorne Utilities Director Larry Grant and his crew and also the Fire Department for their work.

There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, June 6, 2018 at 9:00 AM.

A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

**Approved:** Board of County Commissioners

By: Jerrie Tipton  
Jerrie Tipton, Chairman

Date: 6/6/18

Attest:

Christopher Nepper  
Christopher Nepper, Clerk of the Board

**NOTE: Persons attending the meeting who are disabled and require special accommodations or assistance are requested to notify the County Clerk's Office, PO Box 1450, Hawthorne, NV 89415 or by calling 945-2446 no later than three (3) days prior to the meeting.**

**Mineral County is an equal opportunity provider and employer. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.**

**Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.**

**To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:**

- 1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

## 2018-19 Budget Changes from Tentative to Final

The Mineral County budget has a projected ending fund balance of \$362,277. Hawthorne Utilities has adjustments that will be brought up by Ana that will be made to the town budgets.

---

### Increases to Final

	FY 2017-18	FY 2018-19
General Expense (100-010)		+ 13,000
Unemployment (100-097)	+ 7,500	
District Court (100-201)		+25,000
District Attorney (100-205)		+2,100
Assessor (100-001)		+2,500
<b>Total</b>	<b>7,500</b>	<b>42,600</b>
<b>Overall Total</b>		<b>\$50,100</b>

---

### Transfers

**District Attorney**  
Move litigation expenses to General Misc \$40,000

---

### Miscellaneous

District Attorney will be requesting to increase Contract Services line item an additional 2.5 % then what is adjusted above.