



# Board of Mineral County Commissioners

Hawthorne, Nevada

May 21, 2018

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Jerrie Tipton	Chairman
Honorable Chris Hegg	Vice-Chairman
Honorable Garth Price	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

**Absent:** Honorable Sean Rowe District Attorney

**1. Pledge of Allegiance and Safety Message**

Pledge Of allegiance was led by Commissioner Hegg  
Safety Message was given by Fire Chief relative to safe driving.

**2. Public Comment - None**

**3. Approval of Agenda/necessary changes**

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve the agenda as presented.

**4. Honorable Board of Mineral County Commissioners** – For consideration and possible action relative to moving meeting dates to accommodate the Change of Command on June 20, 2018 and July 4, 2018.

Discussion ensued regarding the change of meeting date due to the Change of Command on June 20, 2018 and the July 4<sup>th</sup> holiday.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to move the Commissioner Meeting from June 20 to June 21, 2018.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to move the Commissioner Meeting from the July 4, to July 11, 2018.

**TIME SPECIFIC ITEMS:**

**9:00 AM Public Hearing** for 2018-2019 Tentative Budgets for Mineral County, the Towns of Hawthorne, Mina, Luning and Walker Lake to include any action necessary regarding revenue/expenditure adjustments to be reflected in the 2018-2019 Final Budgets.

Christine Hoferer, Recorder Auditor advised the ending fund balance was \$362,722 but there were changes to the budget for FY 2018-19 there would be an increase of \$13,000 to General Expense for travel costs that Tyler Technologies had not added; Hawthorne Utilities would be adding travel costs to their budget also; \$25,000 increase to District Court for the new Public Defender Contract; \$2,100 increase to the District Attorney budget for the Deputy District Attorney anniversary increase, the District Attorney may request an additional increase of 2.5%; \$7,500 increase for FY 2017-18 for Unemployment; the Litigation expense budget of \$40,000 was being moved from the District Attorney budget back to the General Expense budget. This would be a total of \$47,600 to the General Fund; the required ending fund balance was \$277,486.

Chris Lawrence, Mineral County Fire Chief advised his Hawthorne Town Fire Services and Supplies budget was going to be about \$6,000 over budget, due to fire extinguisher maintenance.

Ms. Hoferer advised Mr. Lawrence to keep charging to the line item and they would augment at the end of the year.

Ana Fitzgerald, Hawthorne Utilities Office Manager advised she needed to increase her budget for Tyler Technology travel; she was increasing her Water Restricted budget from \$35,000 to \$44,525.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to approve an additional 9,525 to Hawthorne Utilities Water Restricted fund for Tyler Technologies travel.

Kevin Chisum, Mineral County Assessor advised he would like to change his Travel and Training to \$3,000 each; his Travel budget was at \$1,500 and the Training budget was at \$2,000; he needed to raise the budget for certification classes; he also advised he was looking into purchasing a vehicle because they have two reappraisal areas to cover this year.

Commissioner Price asked if they would be seeing certifications.

Mr. Chisum advised that he was temporary certified for two years and Kelly Owens was temporary certified for one year.

Discussion ensued relative to negotiating with the State to do the appraisals that were required.

Mr. Chisum advised that if the State did the appraisals on the bigger accounts then there would be a good base to continue with. He would like negotiations to be between the Commissioners and the State.

Courtney Oberhansli, Library asked if she could hire for her open position before July 1<sup>st</sup>.

The Board advised her to go ahead and hire.

**A MOTION WAS MADE BY** Commissioner Price, seconded by Commissioner Hegg and unanimously carried by the Board to amend the final budget with the numbers presented to include the additional \$2,500 to the Mineral County Assessor Travel and Training Budget.

	FY 2017-18	FY 2018-19
100-010-		+\$13,000
100-201-53316		+\$25,000
100-205-51100		+ \$2,100
100-004-53331		+ \$1,500
100-004-53381		+ \$1,000
100-097-56651	+\$7,500	
Total	\$7,500	\$42,600

**Board of Highway Commissioners** - Not Necessary

**Public Comment - None**

**Commissioner Recognition** – Commissioner Tipton would like to recognize the people who helped with the Armed Forces Day celebration; on May 31 the Commissioner’s have been invited to the Ribbon Cutting for Isabel Pearl mine.

Christine Hoferer, Recorder Auditor advised the Department of Taxation sent a letter praising Hillary Pellet on the submitted budget.

Commissioner Price wanted to thank Ms. Hoferer and Ms. Pellet for the work on the budget; he received numerous phone calls regarding Armed Forces, he would like to thank Hawthorne Utilities Director Larry Grant and his crew and also the Fire Department for their work.

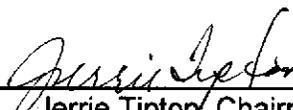
---

There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, June 6, 2018 at 9:00 AM.

---

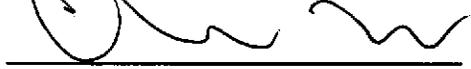
A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

**Approved:** Board of County Commissioners

By:   
 Jerrie Tipton, Chairman

Date: 6.6.18

Attest:



Christopher Nepper, Clerk of the Board

**NOTE: Persons attending the meeting who are disabled and require special accommodations or assistance are requested to notify the County Clerk's Office, PO Box 1450, Hawthorne, NV 89415 or by calling 945-2446 no later than three (3) days prior to the meeting.**

Mineral County is an equal opportunity provider and employer. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail: U.S. Department of Agriculture  
 Office of the Assistant Secretary for Civil Rights  
 1400 Independence Avenue, SW  
 Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

## 2018-19 Budget Changes from Tentative to Final

The Mineral County budget has a projected ending fund balance of \$362,277. Hawthorne Utilities has adjustments that will be brought up by Ana that will be made to the town budgets.

---

### Increases to Final

	FY 2017-18	FY 2018-19
General Expense (100-010)		+ 13,000
Unemployment (100-097)	+ 7,500	
District Court (100-201)		+25,000
District Attorney (100-205)		+2,100
Assessor (100-001)		+2,500
<b>Total</b>	<b>7,500</b>	<b>42,600</b>
<b>Overall Total</b>		<b>\$50,100</b>

---

### Transfers

**District Attorney**  
Move litigation expenses to General Misc \$40,000

---

### Miscellaneous

District Attorney will be requesting to increase Contract Services line item an additional 2.5 % then what is adjusted above.