



# Board of Mineral County Commissioners

Hawthorne, Nevada  
September 21, 2016

The Honorable Board of Mineral County Commissioners met this day in a regular session with the following people present:

Honorable Jerrie Tipton	Chairman
Honorable Paul MacBeth	Vice-Chairman
Honorable Nancy Black	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

**Absent:** None

**1. Pledge of Allegiance and Safety Message**

Pledge of Allegiance: Commissioner Nancy Black

Safety Message: None

**2. Public Comment – None**

**3. Approval of Agenda/Necessary Changes**

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve the agenda as presented.

**4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor’s Cash Report by Fund** presented for review, discussion and possible action.

Public Comment: None

Discussion ensued, auditors will be here Sept 21 & 22. Luning town will need a fund transfer.

**5. Treasurer’s Accounting Fund Summary Balance Report and Financial Horizon Credit Union Accounts Report** – presented for review, discussion and possible action.

Public Comment: None

Honorable Christopher Nepper, Clerk-Treasurer advised accounts are balanced.

**6. Reports and Correspondence**

Heidi Johnson, Clerk-Treasurer Deputy we have no applications for second round CDBG grant funding.

Honorable Commissioner Tipton, the School Administration Building, the Mina School and the 6<sup>th</sup> Street School were approved for Browns field.

**7. Minutes of August 17 and September 7, 2016** – for review and possible action.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve the minutes of August 17 and September 7, 2016.

**8. Teri Knutson** – For consideration and possible action relative to the BLM program updates.

This was Ms. Knutson’s last commissioners meeting, she has retired. Assistant Field Manager Carla James was introduced to the board. It was advised that Ms. James would be attending future commission meetings.

Monitoring continues on the Pilot Table Mountain allotment.

Ms. Knutson advised there were new operators for the Isabella Pearl Mine. They are moving forward with the development of the mine.

Report on the Rebelle Truck Rally, held on Oct 13-22<sup>nd</sup>. A map of the event route was presented for EMS Services.

Discussion ensued regarding various projects happening in Mineral County.

It was discussed that June Loreman at the state office in Reno would be our contact regarding the boat ramp at Walker Lake.

Public Comment: None

9. **Kyle George** – For consideration and possible action relative to petition for sale of Mineral County Trust Property parcel 001-301-14.

District Attorney Shawn Rowe gave background allowing sale of Mineral County trust property and obligations of the buyer and the County.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve petition for sale of Mineral County Trust Property parcel 001-301-14 located at 256 F street.

10. **Cherrie George, Senior Services Program Director** – For consideration and possible action relative to request for funding for obtaining engineering structural evaluation, plans and design for relocating Senior Services Program to 6th Street Old Primary School.

Ms. George stated she was requesting funding for obtaining engineering structural evaluation, plans and design and asked for the funds to be taken from the already obligated funds for the Senior Center. She said she would also be applying for 2017 CDGB funding for construction.

Honorable Christine Hoferer advised she would set up at separate line item in the general fund miscellaneous to track the expenditures for this project.

Public Comment: Beth Cichowlaz asked clarification of funding, repairs and timelines. Discussion ensued.

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve \$20,000.00 of the obligated \$100,000.00 for assessment and engineering for the 6<sup>th</sup> Street School.

11. For consideration and possible action relative to status of Senior Services Fall Festival at the Park fundraiser event.

Ms. George gave an accounting of the Fall Festival revenue. Also discussed were concerns about the event location and the possibility of moving the event date in the future.

Public Comment: Ms. George received two Nutrition Grant awards and would be on placing the items on the next agenda.

12. **Ana Fitzgerald, Hawthorne Utilities Office Manager** – For consideration and possible action relative to authorization to apply for USDA Community Facility Equipment Grant for Hawthorne Utilities Office/Shop Cameras & Security System, including signing obligating documents and grant agreement.

Larry Grant, Hawthorne Utilities Director presented USDA grant applications for USDA Community Facility Equipment Grant for Hawthorne Utilities Office/Shop Cameras & Security System.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve the application for USDA Community Facility Equipment Grant and sign obligating documents.

13. **Barbara Owens, Parks and Recreation Coordinator** – For consideration and possible action relative to repair plumbing at Lions Park restroom.

Ms. Owens advised the Board about the condition of the plumbing at Lions park. Discussion ensued about options for fixing the restrooms.

Ms. George stated temporary wash stations would need to be checked daily. She suggested applying for 2017 CDBG funds to repair the restrooms.

Commissioner MacBeth stated he would like to see the temporary bathrooms available for the winter and apply for grants to repair the existing restrooms.

Public Comment: None

14. For consideration and possible action relative to changing program aid position from part-time 19 hours per week to full time 32 hours per week.

Discussion ensued regarding request.

Public Comment: None

No action taken.

15. For consideration and possible action relative to removal of dead trees from Lions Park.

Ms. Owens stated she was approached by a member of the public that would like to cut down the dead trees at Lions Park.

Commissioner Tipton asked if Public Works was involved in the project. She advised Ms. Owens to contact a tree service and submit an estimate to the Board for tree removal.

Public Comment: Beth Cichowlaz advised the local tree service donate wood from trees they cut down to low income residence.

16. **Honorable Jerrie Tipton, Commissioner** – For consideration and appropriate action on Interim Museum Conservator. Keep individual in that position, review of applications for part-time position, review of applications for part-time assistant position, hours of operation of museum, months of operation of museum.

Commissioner Tipton asked for Museum Board members to attend a Commissioners Meeting in the future to discuss museum business. A joint meeting between the Mineral County Museum Board and the Mineral County Commissioners was set for October 5<sup>th</sup> 10:00 am.

Public Comment: None

17. For consideration and possible action relative to Mineral County to agree to allow Nevada Association of County Officials (NACO) or the State of Nevada to direct and oversee Mineral County's interest in the litigation regarding bi-state sage grouse.

District Attorney Sean Rowe encouraged the Board to further review information before acting on this item. Item was tabled until the afternoon session.

Commissioner Tipton stated Esmeralda and Lion counties have voted to allow NACO or the State of NV to direct their interests. Discussion ensued on sage grouse and land use issues.

Mr. Rowe suggested a resolution should be drafted that clearly states the intension of Mineral County on this subject.

Public Comment: None

18. **Honorable Christopher Nepper, Clerk Treasurer** – For consideration and possible action relative to vacancies on Park and Recreation Advisory Board.

Discussion ensued regarding the purpose of the Park and Recreation Advisory Board and current members. The Clerk-Treasurers office was directed to advertise three (3) open vacancies on the Park and Recreation Advisory Board.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve advertising three (3) vacancies on the Park and Recreation Advisory Board.

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to move to closed session.

19. **Closed Session** – Pursuant to Nevada Revised Statute (NRS) 241.015(2)(b)(2) to receive information from legal counsel relative to existing/pending litigation.

**A MOTION WAS MADE BY** Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to move back to open session

20. **Open Session** – Discussion and possible action relative to existing/pending litigation.

Meeting adjourned until 1:15 pm today.

Public Comment: None

#### TIME SPECIFIC ITEMS:

- 10:00 AM** **Mary Marinello, Mineral County Convention and Tourism Authority** – For consideration and possible action relative to report on Mineral County Convention & Tourism Authority (MCCTA) projects.

Ms. Marinello advised the board regarding MCCTA projects.

Artwork was presented for sound panel project.

Public Comment: None

- Immediately Following** For consideration and possible action relative to renewal of Mineral County Convention & Tourism Authority Lease of the Hawthorne Convention Center.

Discussion ensued regarding the lease length of the Mineral County Convention Center by the MCCTA. Two (2) years with option to extend an additional two (2) years.

Public Comment: None

**A MOTION WAS MADE BY** Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve the renewal of Mineral County Convention & Tourism Authority Lease of the Hawthorne Convention Center for the length of two (2) years with the option to extend an additional two (2) years.

- Immediately Following** For consideration and possible action relative to purchasing sound adsorption mural panels for the Convention Center.

Ms. Marinello stated MCCTA received a quote of \$19,000.00 for complete installation sound adsorption panels in the convention center.

Commissioner Tipton advised she would like to MCCTA to get an additional quote to replace part of the panels.

Public Comment: None

- 1:15 PM** **Mark Nixon, Mineral County Planning Commission** – For consideration and possible action relative to update on I-11 Project.

Mr. Nixon handed out a copy of the resolution that supports I-11 passing through Mineral County and gave an update on I-11 progress. He would like to see a BDR (Bill Draft Resolution) or resolution from the legislature in support of I-11. Discussion ensued regarding I-11 project. Mr. Nixon said he would be attending the December meeting of the State Transportation Board. It's important to stay organized and informed on the issues surrounding the I-11 project. He will forward details to Recorder's office to update the county website.

Commissioner Tipton advised she would be in Carson City on September 22, and would speak to Jeff Fontaine about the Freight Advisory Committee (FAC).

Public Comment: Paul Powell asked if there was a conflict between the land the Navy wants and the I-11 route? He was advised the Navy is supportive of the I-11 route.

Mack Potter suggested a committee to be formed in order to avoid duplication of efforts towards the I-11 project.

**3:00 PM Board of County Commissioners** – For consideration and possible action relative to County Offices being closed on Fridays. All department managers and elected officials are encouraged to attend this meeting.

Commissioner Tipton advised the Board is aware that some departments cannot close on Fridays.

Commissioner MacBeth suggested he would like to see extended office hours.

Ms. Hoferer stated the suggested staff hours discussed were 6:30 AM to 5 PM, with a 30 minute lunch hour.

Mr. Grant stated this is a great benefit to hire new staff and retain current staff.

Ms. Oberhansli stated Fridays were a very busy for the library now that the school was closed on Friday.

Public Comment: None

**5:30 PM Public Hearing** – For consideration and possible action on the adoption of a resolution to allow County offices to adopt a four (4) ten (10) hours per day work-week as provided in NRS 245.040.

Commissioner Tipton opened the public hearing and explained the reason for the hearing. Discussion ensued.

Commissioner MacBeth is in favor of streamlining and the reduction costs to the county.

Tammy Hamrey of the Records Office advised she has serviced after hours notary requests.

It was decided that the new hours would begin October 10, 2016, office hours to be 8 am to 5pm.

Discussion ensued regarding installation of a secure drop box for receiving payments.

Commissioner Tipton read resolution 16-12.

Public Comment: Craig Nixon stated we would need to track cost savings for the next 12 months.

**A MOTION WAS MADE BY** Commissioner Black, seconded by Commissioner and unanimously carried by the Board to approve adoption of resolution 16-12 to a four (4) ten (10) hours per day work-week as provided in NRS 245.040 for certain county offices.

### Board of Highway Commissioners

#### Public Comment

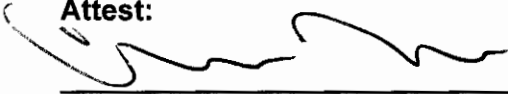
#### Commissioner Recognition

There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, October 5, 2016 at 9:00 AM.

A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

**Approved: Board of County Commissioners**

By  \_\_\_\_\_  
Jerrie Tipton, Chairman

Date: Oct 5, 2016**Attest:**

Christopher Nepper, Clerk of the Board

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