



Board of Mineral County Commissioners

Hawthorne, Nevada
September 7, 2016

The Honorable Board of Mineral County Commissioners met this day in a recessed session with the following people present:

Honorable Jerrie Tipton	Chairman
Honorable Paul MacBeth	Vice-Chairman
Honorable Nancy Black	Member
Honorable Christopher Nepper	Clerk-Treasurer
Honorable Sean Rowe	District Attorney

Absent: None

1. Pledge of Allegiance and Safety Message

Pledge of Allegiance Honorable Commissioner Nancy Black

Safety Message – None

2. Public Comment - NONE

3. Approval of Agenda/Necessary Changes

Move item 8 Shannon Chidester – For consideration and possible action relative to Boot Drive for 9/11 Wounded Warrior at the stoplight September 10th and 11th, prior to item 7 Business Licenses to accommodate Mr. Chidester's schedule.

Move item 18 Honorable Paul MacBeth, Commissioner – For consideration and possible action relative to Veterans hiring preference to be addressed after item 8 to accommodate Mr. MacBeth's schedule.

Public Comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to amend the agenda.

4. Accounts Payable Vouchers, Credit Card Approval Form Requests, Capital Outlay Purchase Orders and Auditor's Cash Report by Fund presented for review, discussion and possible action.

Teresa McNally, Records Office advised the Ambulance Funds have been transferred, replacement fund will remain open for future use.

Capital outlay for Sheriff's Department of \$12,053.72 for Dodge Charger and Dodge Charger with slick top.

Public Comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve capital outlay for Sheriff's Department of \$12053.72 for Dodge Charger and Dodge Charger with slick top.

Capital outlay of \$85,000.00 contingent upon the approval of the bid proposal from Triple Point for the Waste Water Treatment Plant (WWTP) Aerator Replacement Project.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve capital outlay of \$85,000.00 contingent upon the approval of the bid proposal for the Waste Water Treatment Plant (WWTP) Aerator Replacement Project.

5. Reports and Correspondence

Heidi Johnson, Deputy Clerk-Treasurer – The museum will be closed September 1, re-opening no later than September 10, 2016.

Nevada Association of Counties approved Mineral County's application for reimbursement from the Fund for Hospital Care to Indigent Person in the amount of \$30,887.19

Honorable Commissioner Tipton, stated the base at Fallon needed to renew their land withdraw for the current 200,000 acres, they are asking for an additional 600,000 acres. Some of the property is located in Mineral County. This would remove land from general use and allocate it for Navy use. Ms. Tipton will be at the Fallon Navy Base meeting with the Navy regarding this item.

Public Comment: None

6. Minutes of August 29, 2016 – for review and possible action.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to accept the August 29th minutes as presented.

7. Business License Applications – The following applications will be presented for discussion and possible action. (Public comment following each application):

A. **Roland Scarselli and Tina Scarselli**; Century Glass Inc; 1950 Zinc St, Reno, NV 89502; New Application

Public Comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve the application for business license for Century Glass Inc.

B. **William Burke**; Burke Roofing Inc.; 180 E Grove St #B, Reno, NV 89512, New Application

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve the application for business license for Burke Roofing Inc.

C. **Mark Feest**; CC Communications; 50 W Williams Ave, Fallon, NV 89406, New Application

Public Comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve the application for business license for CC Communications.

8. Shannon Chidester – For consideration and possible action relative to Boot Drive for 9/11 Wounded Warrior at the stoplight September 10th and 11th.

Discussion ensued regarding whom the Boot Drive benefits, and how the event was planned.

Commissioner MacBeth would like to see the drive benefit local veterans and first responders.

Fire Chief Knight reviewed the questions he received regarding the same event last year and address local concerns.

Public Comment: None

9. Cherrie George, Senior Services Program Director – For consideration and possible action relative to the 6th Street School Project.

Ms. George stated she met with the School Board, she read in the draft minutes of the School Board meeting regarding the Senior Center use of the 6th Street School. Discussion ensued about the building status and grant options.

Public Comment: None

10. Honorable Dorothy Fowler, Assessor – For consideration and possible action relative to real property tax roll change request.

Honorable Dorothy Fowler stated a widow's exemption should have been applied to this parcel.

Public Comment: None

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to approve a tax roll change request reducing of value from 17998 to 16698 on parcel 001-211-06.

- 11. Larry Grant, Hawthorne Utilities Director** – For consideration and possible action relative to bid selection and acceptance for the Waste Water Treatment Plant (WWTP) Aerator Replacement Project.

Ana Fitzgerald, Hawthorne Utilities Office Manager presented the bid proposal from Triple Point for the Waste Water Treatment Plant (WWTP) Aerator Replacement Project.

Mr. Grant discussed plans to reduce labor costs for this project and the need to purchase a boat for use deploying equipment for this project.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve and accept the bid from Triple Point as the contractor for the for the Waste Water Treatment Plant (WWTP) Aerator Replacement Project.

- 12.** For consideration and possible action relative to authorization to apply for State Revolving Funds (SRF) Grant for Hawthorne Utilities Preliminary Engineering Report (PER), including signing of grant documents.

Discussion ensued regarding future funding relative to this project and the master plan.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve Hawthorne Utilities authorization to apply for State Revolving Funds (SRF) Grant for Hawthorne Utilities Preliminary Engineering Report (PER), including signing of grant documents. .

- 13. Ana Fitzgerald, Hawthorne Utilities Office Manager** – For consideration and possible action relative to approval of Mineral County VOIP (Voice Over Internet Protocol) phone system project, final roll out. Board signatures required.

Ms. Fitzgerald presented the contract from CC Communications to the Board for signatures. Discussion ensued regarding the contract.

Public Comment: Thank you to Ana for her work on this project.

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to sign and approve the contract between CC Communications and Mineral County for VOIP (Voice Over Internet Protocol) phone system project.

- 14. Honorable Christine Hoferer, Recorder-Auditor** – For consideration and possible action on the adoption of a resolution to allow County offices to adopt a four (4) ten (10) hours per day workweek as provided in NRS 245.040.

Discussion ensued regarding the change of county office hours and which local offices and entities are already working this schedule.

Ms. Tipton stated she would like to have a public hearing and receive input from the public regarding the changes.

District Attorney Rowe discussed the NRS (Nevada Revised Statute) that allows this schedule.

All department heads and elected officials are requested to attend the September 21st Commissioners Meeting, time specific 3:00 PM to discuss adoption of a resolution to allow County offices to adopt a four (4) ten (10) hours per day workweek as provided in NRS 245.040.

Public hearing to be set for September 21st 5:30 PM in the Commissioners Meeting Room regarding County offices to adopt a four (4) ten (10) hours per day workweek as provided in NRS 245.040.

Public Comment: None

- 15. Honorable Christopher Nepper, Clerk Treasurer** – For consideration and possible action relative to property selection for environmental review for Blight Grant.

Discussion ensued regarding trust property that has been identified as blighted property.

Public Comment: None

16. For consideration and possible action on funding for Trust Property Sale in the Spring of 2017.

Mr. Nepper stated 60 properties of 172 trust properties were selected for auction. Ten (10) in Mina, ten (10) in Walker Lake, and 40 in other properties in Hawthorne and Mineral County. Sale to be scheduled in April 2016.

Trust property sale to be funded through the general miscellaneous fund.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner MacBeth and unanimously carried by the Board to approve up to \$7,000.00 to fund the Trust Property Sale in the Spring of 2017.

17. For consideration and possible action relative to proposed legislation being submitted by the County Treasurers for redirecting 2% of the commission on personal property that currently goes to the general fund to go to the Treasurers technology fund.

Mr. Nepper advised the Board the Clerks Association is going to present a bill draft request (BDR) to the legislature next year for redirecting 2% of the commission on personal property that currently goes to the general fund to go to the Treasurers technology fund.

Ms. Hoferer addressed concerns with projections to this fund.

Public Comment: None

18. **Honorable Paul MacBeth, Commissioner** – For consideration and possible action relative to Veterans hiring preference.

Commissioner MacBeth stated he would like to amend and change Mineral County hiring practices to give preference to Veterans. Discussion ensued.

Mr. MacBeth will write his recommendations and give them to Christine Hoferer.

Public Comment: None

19. **Closed Session** – Pursuant to NRS 288.220 to discuss/review all labor/bargaining unit contracts, grievances and negotiations. 10:38

A MOTION WAS MADE BY Commissioner MacBeth, seconded by Commissioner Black and unanimously carried by the Board to move to a closed session.

20. **Open Session** – Discussion and possible action relative to all labor/bargaining unit contracts, grievances and negotiations.

Nothing to discuss. Meeting adjourned until 11:00 time specific.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black and seconded by Commissioner Tipton to return to open session. A vote of the Board disclosed the following:

Ayes:	Commissioner Black Commissioner Tipton
Nays:	None
Abstain:	None
Absent:	Commissioner MacBeth

TIME SPECIFIC ITEMS:

- 11:00 AM** **Mike Trujillo, Public Works Director** – For consideration and possible action relative to Notice of Award of the AWOS/Wind Cone Project at the Airport.
Mr. Trujillo advised the project would not begin for about two months.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black and seconded by Commissioner Tipton to approve the Notice of Award of the AWOS/Wind Cone Project at the Airport to Mesquite Electric and to sign notice of award. A vote of the Board disclosed the following:

Ayes: Commissioner Black
Commissioner Tipton
Nays: None
Abstain: None
Absent: Commissioner MacBeth

12:00 PM Commissioner Paul MacBeth left at noon break for the rest of the Commission Meeting.

1:00 PM **Honorable Board of County Commissioners** – For consideration and possible action relative to Nuisance complaint for Sand and Sage Lodge 1301 5th Street, Hawthorne, NV.

Mr. Fontaine stated the property needs to be cleaned up and brush needs to be removed.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to declare the Sand and Sage is a nuisance.

Immediately Following For consideration and possible action relative to update on Nuisance complaint for Parcel 001-202-28. 432 Baker Street, Hawthorne, NV.

Mr. Fontaine stated the trumpet vines on the fence need to be removed from the fence.

Send certified letter to remove vines on the fence.

Public Comment: None

Immediately Following For consideration and possible action relative to update on Nuisance complaint for Parcel 001-025-07. 924 Arb Street, Hawthorne, NV

Mr. Fontaine stated the owners are moving forward on working the property. A building permit has been issued to the owner and they are in compliance.

Public Comment: None

1:30 PM **Public Hearing** – For consideration and possible action relative to projects for the up-coming 2016 second round grant application cycle for the Nevada State Community Development Block Grant (CDBG) cycle.

Barbara Owens, Park and Recreation Manger stated she will be submitting a grant for the pool operating system.

Cherrie George, Senior Services Program Director stated she would like to apply for a construction grant in January and will not be applying for second around grant funding at this time.

Public Comment: None

Immediately Following **Public Hearing** – For consideration and possible action relative to a Proposed Ordinance amending Mineral County code Title 3 Chapter 12 Section 050 to change the composition of the Board of Regional Transportation Commission.

Mr. Nepper read proposed ordinance into record. Discussion ensued regarding ordinance.

Public Comment: None

No action at this time.

Immediately Following **Public Hearing** – For consideration and possible action relative to a Proposed Ordinance amending Mineral County Code Title 10 by adding Chapter 6 OFF-HIGHWAY VEHICLES regulating the use of OHV vehicles on County roads. Chris Nepper read proposed ordinance into record.

Discussion ensued regarding ordinance.

Public Comment: None

No action at this time.

5:30 PM Public Hearing – For consideration and possible action relative to projects for the up-coming 2016 second round grant application cycle for the Nevada State Community Development Block Grant (CDBG) cycle.

Barbara Owens, Park and Recreation Manger to call Jean regarding funding for the Nevada State Community Development Block Grant (CDBG) regarding pool application.

Public Comment: None

Immediately Following Public Hearing – For consideration and possible action relative to a Proposed Ordinance amending Mineral County code Title 3 Chapter 12 Section 050 to change the composition of the Board of Regional Transportation Commission (RTC).

Ms. Tipton explained the proposed changes to the RTC Board and how they function.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve a Proposed Ordinance 238 Bill 254 amending Mineral County code Title 3 Chapter 12 Section 050 to change the composition of the Board of Regional Transportation Commission (RTC).

- Ayes:** Commissioner Black
Commissioner Tipton
- Nays:** None
- Abstain:** None
- Absent:** Commissioner MacBeth

Immediately Following Public Hearing – For consideration and possible action relative to a Proposed Ordinance amending Mineral County Code Title 10 by adding Chapter 6 OFF-HIGHWAY VEHICLES regulating the use of OHV vehicles on County roads.

Public Comment: None

A MOTION WAS MADE BY Commissioner Black, seconded by Commissioner Tipton and unanimously carried by the Board to approve a Proposed Ordinance amending Mineral County Code Title 10 by adding Chapter 6 OFF-HIGHWAY VEHICLES regulating the use of OHV vehicles on County roads.

- Ayes:** Commissioner Black
Commissioner Tipton
- Nays:** None
- Abstain:** None
- Absent:** Commissioner MacBeth

Board of Highway Commissioners

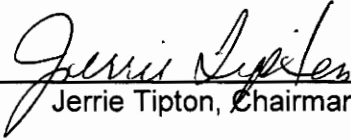
Public Comment

Commissioner Recognition

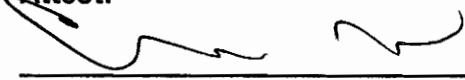
There being no further business to come before this Board, the meeting of the Board adjourned until Wednesday, September 21st at 9:00 AM.

A verbatim recording of this meeting has been prepared and by reference becomes a part thereof.

Approved: Board of County Commissioners

By: 
Jerrie Tipton, Chairman

Date: 9.21.16

Attest:

Christopher Nepper, Clerk of the Board

Mineral County is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.