

October 5, 2017

## **NOTICE OF JOB OPENING**

**POSITION: Mineral County Fire Chief**

**CLASS: Unclassified/Salaried/Exempt**

**SALARY: \$40,000 to \$50,000 (DOE)**

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Opening Date for All Applicants: Thursday, October 5, 2017

Closing Date for All Applicants: Monday, October 23, 2017

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**Interviews will be conducted by the Board of Mineral County Commissioners on Wednesday, November 1<sup>st</sup>, 2017 beginning at 1:30pm.**

### **JOB SUMMARY**

Responsibilities include efficient operation of the department, enforcement of laws and ordinance related to fire protection/prevention, development of department policy, development and control of the department budget, personnel related activities (*includes professional and volunteer employees*) and recruiting members for volunteer organization. Oversees all established fire departments and ambulance services with in Mineral County.

### **QUALIFICATIONS**

1. High School Diploma or GED equivalent.
2. Nevada State Firefighter II Certified or equivalent, Nevada Fire Officer Certified (Fire Officer IV preferred), NIMS UCS-400 certified, Nevada EMT B certified (EMT I preferred), Hazmat Incident Command certified, Nevada Fire Instructor certified, Nevada EMS Coordinator, Instructor certified.
3. Nevada Class B "F" endorsement driver license (CDL also accepted)
4. Minimum of 5 years progressively responsible experience in a fire department or emergency oriented service with at least 2 years at a Captain position or higher.
5. Requires dedication to the highest level of customer service, strong communication skills, and the ability to work in a team atmosphere with employees and volunteers.

Applications are available and can be submitted at the **Mineral County Recorder-Auditor's Office** at 105 South A Street, Hawthorne, NV, 89415, or call (775) 945-3676 for more information. You can also apply via our website at: mineralcountynv.us.

**This position will be subject to a background check, pre-employment & random drug screens & annual physicals as required by NRS.**

**Mineral County is an Equal Opportunity Employer & a Drug & Alcohol Free Workplace.**

**Accommodations for disabled applicants can be arranged by calling the Office of the Recorder/Auditor (775) 945-3676.**