

February 25, 2019

NOTICE OF JOB OPENING

POSITION: Groundskeeper

Grade 9

Entry Level Hourly Rate: \$12.39

This is a full-time position w/benefits including health, dental & vision insurance, uniform clothing, leave accrual for sick & annual of 120 hrs per year, paid holidays and enrollment in the Public Employees Retirement System.

Opening Date for all Applicants: Tuesday March 12, 2019

Closing Date: Tuesday March 26, 2019

JOB DUTIES

Duties of this position include the ground maintenance of assigned facilities. Duties include lawn mowing, watering of grass & trees, weeding, fertilizing, repair & maintenance of sprinklers & water lines and the general appearance of assigned areas. When ground maintenance is not required, the position will include a variety of janitorial duties within Mineral County.

QUALIFICATIONS

1. Must be at least 18 years of age.
2. High school diploma or GED equivalent.
3. Must have and maintain Valid Nevada Drivers License.
4. Must be able to lift up to 60 lbs.
5. One (1) year of experience in grounds keeping & janitorial work.
6. Must be able to work outside year round with exposure to all types of elements.
7. Must possess a positive working relationship with other offices, employees, and the public.
8. Must be able to meet physical demands including lifting, walking, bending, stooping, climbing, crawling, and standing for periods of time.

Applications are available at the **MINERAL COUNTY Public Works Office**, 300 "O" Street, Hawthorne, NV, the **Mineral County Courthouse**, 105 South A Street, Hawthorne, NV or on the Mineral County Website @ **www.mineralcountynv.us** or call (775) 945-3897 between the hours of 7:00 a.m. & 5:00 p.m. for more information.

Please submit completed applications to the Mineral County Public Works Department – 300 "O" Street Hawthorne, NV.

Mineral County will require successful applicants for all positions who are offered employment to consent to a pre-employment drug screen.

Mineral County is an Equal Opportunity Employer.

Accommodations for disabled applicants can be arranged by calling the Office of the Recorder/Auditor (775) 945-3676.

Mineral County is a Drug and Alcohol Free Workplace.